

BROXTED PARISH COUNCIL

**Please note that a Meeting of the Parish Council will be held on
Thursday 14 January 2021 at 8.00 p.m.**

This meeting is open to the public and press.

Join the meeting via your web browser using this link:

<https://us02web.zoom.us/j/84998821778?pwd=SzhtQXZ4a200UGNkcFNtNVZuYTUjUT09>

If you already have the Zoom app on your device, use Meeting ID: 849 9882 1778
and Passcode: 465676

**Contact the clerk on 01371 870711 for details of how to attend and/or to speak at
the meeting, and for supporting documents.**

A G E N D A

1. **Apologies for Absence**
2. **Declarations of interest**
3. **Public Open Forum**
4. **Approval of minutes of last meeting***
To confirm that the minutes of the meeting held on 12 November 2020 are an accurate record.
5. **Clerk's report***
6. **Reports on action points from previous meetings**
 - 6.1 Farmwatch and rural crime (Cllr Smith)
 - 6.2 Draft local heritage list (circulated) (clerk)
 - 6.3 Review of council's physical assets – Jenny's bench and roadsigns (Cllr Hume, clerk)
 - 6.4 Representation at public enquiry for airport expansion (Cllr Isham)
 - 6.5 Interpretation board (working group)
 - 6.6 Funds from district councillors' grants to support local families (Cllr Kesterton).
7. **Finance***
 - 7.1 Report on Budget and variances and approve budget 2021/22
 - 7.2 Precept – to decide precept for 2021/22
 - 7.3 Reports to be heard on balances and bank reconciliation and verification of cashbook
 - 7.4 Payments for approval – clerk's salary, tax/National Insurance and membership of Society of Local Council Clerks
 - 7.5 Grants – to decide donations from Parish Council

8. Airport and SSE

9. Footpaths, roads and other rights of way

10. Local Councils' Liaison (virtual) meeting with Uttlesford District Council 11 Feb 21 7.30 – 10pm; to decide who will attend

11. Village Hall (the Parish Council meeting as Trustee)

11.1 Fencing estimates – to select contractor

11.2 Roof repair – to confirm decision made between meetings

11.3 Broadband installation – report on progress

11.4 Monthly report

12. Planning*

12.1 Applications

12.2 Enforcement

12.3 Neighbourhood Plan - update

12.4 Appeal and planning consultant for Brick End caravan site appeal.

13. Issues arising from correspondence which require decisions

Councillors' official email addresses now available to use

14. Matters for discussion or to note, including:

14.1 Adoption of Financial Regulations

14.2 Broxted Directory*

15. Dates for future meetings

15.1 To confirm the date of the next meeting as Thursday 11 February

15.2 To consider dates for annual parish assembly and annual parish council meeting.

***Items have supporting documents – see website <https://www.broxted-pc.gov.uk>**

Agenda prepared by *Kate Rixson*