

BROXTED PARISH COUNCIL

**Councillors are summoned to the Meeting of the Parish Council
at Broxted Village Hall on Thursday 9 July 2026 at 7.30 p.m.**

Scan the QR code below or enter <https://bit.ly/4xXUHoS> in your browser to see the agenda
and supporting documents on our website



Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest**
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meetings on 11 June and 24 June 2026**
To confirm that the minutes are an accurate record.*
- 6. Reports to be received, as available**
 - 6.1 Clerk's report* including on the Parish Council forum meeting on 29 June 2026 and any decisions made under delegated powers.
 - 6.2 Finance*
 - 6.2.1 To note balances on bank statements, income and expenditure in the year to date, and reconciliation with cash book entries.
 - 6.2.2 To note payments and transfers made since the last meeting of the council and due before the next council meeting (contractual, statutory or previously approved).
 - 6.2.3 To note actual income and spending compared with the budget.
 - 6.3 Footpaths and highways
 - 6.4 Reports from Councillors
- 7. To consider planning decisions made and decide whether to comment on new planning applications**
 - 7.1 Report of planning decisions made*
 - 7.2 Clerk's report on changes in calling-in procedure at Uttlesford District Council from October 2026
 - 7.3 New applications, appeals and enforcement matters open for comment:
UTT/26/1525/FUL Chestnut Lodge, St Marys Mews, Church End – retrospective application to add dormer window and other alterations to windows. Deadline for comments 23 July 2026.
Additional planning matters may be considered in the meeting, if the parish council is notified of them after publication of the agenda.
- 8. Decisions to be made**
 - 8.1 To consider a donation to the Essex Men's Sheds project.
 - 8.2 To consider the internal auditor's recommendations in her report

- 8.3 To decide next steps on repairs to Brick End bus shelter and consider repairs to Church End bus shelter
- 8.4 To approve tree surgeon and accept quote for work on trees at Cherry Green
- 8.5 To approve purchase of a bench to commemorate John and Jenny Oliveira

9. Matters to be noted and/or for future consideration

10. To confirm the date of the next meeting of the parish council as Thursday 10th September 2026 at 7.30pm at Broxted Village Hall.

*Items have supporting documents – see website www.broxted-pc.gov.uk or phone 01371 870711

Signed *K. Rixson* Clerk to Broxted Parish Council and issued on 2 July 2026