

BROXTED PARISH COUNCIL

**Councillors are summoned to the Meeting of the Parish Council
at Broxted Village Hall on Wednesday 24 June 2026 at 7.30 p.m.**

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Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest**
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. To consider the audit report, the Annual Governance and Accounting Report 2025/26 and publication of accounts***
 - 5.1 To receive and note the internal audit report
 - 5.2 To review and complete the Annual Governance Statement and authorise the clerk and chairman to sign and date Section 1
 - 5.3 To review and agree the Annual Accounting Statement and authorise the chairman to sign and date Section 2
 - 5.4 To review and approve the Certificate of Exemption from external audit and authorise the chairman to sign the certificate
 - 5.5 To approve the dates for the period during which electors may exercise their rights, a period of 30 working days which shall include the first 10 working days of July.
 - 5.6 To note the variances in spending and income between 2024-25 and 2025-26
- 6. Decisions to be made**

To confirm payment of invoice dated 10 June 2026 from Per Pro Services Ltd for £180 for the 2025-26 internal audit.
- 7. Matters to be noted and/or for future consideration**
- 8. To confirm the date of the next meeting of the parish council as Thursday 9 July 2026 at 7.30pm at Broxted Village Hall.**

*Items have supporting documents – see website www.broxted-pc.gov.uk or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 16 June 2026