

Action taken under delegated powers (i.e. at Clerk's initiative)		Details (bold indicates new developments since last report)	Action taken/outcome (updates on earlier items shown in bold)	Date of most recent update (bold = new)	Date closed or ratified
	Mar/Apr 26	Liaison over planning issues	In contact with Henham councillors concerning application for traveller site in Henham and application to build in Pledgdon Green. See planning tracker for details.	07-Apr-26	See planning tracker
		First registration of Village Hall at Land Registry	Reminder sent to solicitors for report.	02-Apr-26	
		VAT	To set up an account with HMRC so the hall can reclaim its VAT (currently claimed by council and transferred to Hall charity - lawfully but using the wrong procedure).	01-Apr-26	
		Trees on common	Resident requested permission to remove dead branches (tree outside his house but not under preservation order) at his expense. Agreed.	31-Mar-26	31 March 2026
		Broxted Directory 2026	Distributed with parish magazine. To be added to website.	22-Mar-26	
		Website	IT policy added. Advice received from auditor that a single page should cover all the public rights to transparency and access to documents. To be set up.	19-Mar-26	
Meeting date	Most recent and oldest Minute ref		Action taken/outcome (updates on earlier items shown in bold)	Date of most recent update	Date closed
12-Mar-26	26/03-8.4.1	Training on charities law	Clerk attended. The council-as-trustee does not need to make any significant changes to procedures/governance.	02-Apr-26	02 April 2026
	26/03-9	Risk assessment	Insurance terms checked and waiting to hear from insurer concerning hall structure. A Health and Safety policy is required, to comply with conditions of insurance. All council digital files now saved on a thumbdrive.	31-Mar-26	

Meeting date	Most recent and oldest Minute ref		Action taken/outcome (updates on earlier items shown in bold)	Date of most recent update	Date closed
12-Feb-26	26/02-4	Effect of Local Plan	See minutes 26/03-6.1. Sending enquiry deferred.	12-Mar-26	for agenda if to be reviewed.
	26/02-6.1	Condition of noticeboards	Brick End board checked, repair proposed.	12-Mar-26	Cllr report 12 March
	26/02-8.1	Set up internet contract with Gigaclear	Direct debit now in place. Installation due 20 April 26	31-Mar-26	
	26/02-8.2	Grants to charities and public organisations	All donations now made and most acknowledged.	02-Apr-26	02 April 2026
	26/02-8.3	Install dog waste bin at Village Hall	Ordered, installation to be organised.	06-Mar-26	
	26/02-8.8	Speedwatch Group	Requirements circulated with ECC speed limit policy. District/County Councillors made aware in meeting/phone call with Cllr Sutton	12-Mar-26	on agenda if council wishes to proceed
08-Jan-26	26/01-4	Suspected airport parking and suspected traveller site, Elsenham and Henham parishes respectively	See planning tracker for both matters. Unauthorised airport parking confirmed in Elsenham, Stansted Rd - enforcement order being appealed - INV/25/0048/C . Site near Mill Road Henham has now applied for retrospective approval. Henham PC instructing consultant to oppose.	07-Apr-26	see planning tracker
	26/01/8.4	To move beacon off inaccessible land	Pub owner has agreed to move beacon to a central position in the pub car park and allow access but not yet done. Reminder sent, no response.	20-Feb-26	
	26/01-8.6	14 May set for Annual meetings	Date added to list of meetings on website. To be added on noticeboards	08-Feb-26	
	25/09-10.1	Update on tree inspection	Survey probably carried out on 2 Jan 2026, report awaited. Reminders sent	31-Mar-26	

Meeting date	Most recent and oldest Minute ref		Action taken/outcome (updates on earlier items shown in bold)	Date of most recent update	Date closed
10-Jul-25	25/07-7, 25/10-5	UDC Planning Enforcement issues/complaint	CLlr Evans offered a further update on Enforcement decision on market garden site (opp Water Hall, Woodgates End). Not yet received. Further reminder sent.	08-Apr-26	
	25/04-8.4	To ask Martin Foley to follow up re condition of Pledgdon Gn Road/Brick End Road	Emailed. He has chased Highways. Repairs not yet planned but CLlr Foley continuing to monitor.	14-Dec-25	
11-Jan-24	24/01-7.8	Repairs and maintenance of council's physical assets following annual inspection	All assets checked and report prepared. Insured value checked (no professional valuations) and What3Words location noted.	04-Apr-26	report to meeting 9 April 26 - item 8.2
10-Nov-22	22/11-7.3	Amend clerk's contract	To amend contract with new holiday entitlement under local councils agreements and to propose set hours as zero-hours contracts not lawful.	15-Nov-22	for agenda
10 Nov-22, 11/11/2021	22/11-6.3, 21/11-8.5	Propose a Local Highways Scheme - speed restriction to 30mph and HGV advisory sign and road markings on Brick End Rd. Scheme was submitted 5 Dec 21 to CLlr Foley and endorsed by him.	Scheme LUTT212037 (speed limit) and LUTT242013 (road markings and HGV advisory signs. 242013 now in "validation" with design team. A speed survey is needed for LUTT212037 and no funds for this. Neither scheme was recommended for funding before LHP suspended May 2025. Email from CLlr Foley 4 July 2025 not optimistic. LHP now meeting again but has no funds to implement any schemes.	10-Mar-26	
06-May-21	21/5-9.1	Report damage to road sign	ref 3330627 "sign damaged" - "repair will be undertaken with non-specified timescale" according to Highways website. No change (in 4 years). Checked on 4 Jan 2026 - still noted for repair	04-Jan-26	

Item 6.2.1

Meeting 9 April 2026

Year 2025-26

Financial report for meeting on 9 April 2026

Summary and bank reconciliation – Year End 2025-26

Receipts and payments for 1 April 2025 to 31 March 2026

Balances on 31 March 2026

Receipts and payments	£	Notes and total
Receipts (i.e. income) 1 April to 31 March 2026	20,561.67	Precept and bank interest
Expenditure* 1 April to 31 March 2026 *not including transfers between bank accounts.	£ 13,562.86 + - <u>595.32</u> VAT £14,158.18	As recorded in cashbook.
Receipts less expenditure to 31 March 2026 - Includes any VAT paid.	£6,403.49	This is the increase in reserves since 1 April 2025
Reconciliation of cash book with bank account		
Unity Current account as per bank statement and cash book 31 March 2026	£5,879.77	Bank statement matches cashbook
Unity Deposit account as per bank statement and cash book at 31 March 2026	£19,918.11	Bank statements matches cashbook
Available funds (current plus deposit account balances less any unprocessed transactions)	£25,797.88	These are the reserves which will be carried forward to 2026-27

Broxted Parish Council							
Year End 2025-26 report				£			£
<i>Figures exclude VAT</i>				Budget 2025-26	Actual 2025-26		Approved budget for 2026- 27
Bold = actual (except for highlighted total line)							
<i>Italic = approximate or budget</i>							
Figures exclude VAT and are rounded to nearest £1							
INCOME INCLUDING PRECEPT							
Precept				20,250	20,250		
Bank Interest				300	312		200
Bursary for training							
Grants towards projects eg from district councillors							
Reimbursement of expenditure on Village Hall							
Total Income				20,550	20,562		200
EXPENDITURE							
Grants made under s137 Local Government Act 1972							
Uttlesford Home Start					100		
Five Parishes Magazine					100		
St Clare Hospice					150		
Essex Air Ambulance					200		
East Anglia's Children's Hospice					150		
Support 4 Sight					100		
Poppy wreath					20		
Marie Curie					100		
Uttlesford Food bank					100		
Other grants and donations (non-s137)							
Uttlesford Citizens Advice Bureau					400		
Maintenance of open churchyard					200		
East Herts Citizens Advice Service					400		
Uttlesford Community Travel					100		
Stansted Airport Watch/Trust					0		
Buffy Bus					100		
Great Easton Parish Hall Fund/toddler group rent					100		
Open Spaces Soc legal fund					100		
Total grants and donations incl s137				1,500	2,420		1,560
Subscriptions and memberships (gen admin)							
Friends of Historic Essex				14	12		12

E.A.L.C., NALC and UALC			195	197	205
Open Spaces Society				45	
C.P.R.E.			38	60	62
Rural Community Council of Essex			75	177	92
Society of Local Council Clerks			84	116	121
The Hundred Parishes Society			11	10	10
Total subs and memberships			417	617	502
Regular bills and fees					
Bank charges			75	73	75
Insurance			1,500	2,373	1,320
Office expenses (incl equipment, website fees, gen admin)			420	354	437
Total regular bills and fees			1,995	2,800	1,832
Staff costs (incl employers' NI and pension)			6,402	4,511	6,658
Purchases					
Bench, plaque, street furniture, noticeboards, plants, grit bins etc			3,000	644	3,120
Interpretation board			0	0	0
Pads/battery for defibrillator			450	0	468
Other minor purchases except office expenses			50	14	52
Total purchases			3,500	658	3,640
Contribution to Village Hall costs (reimbursement not expected, i.e. a donation)					
Total Village Hall			750	350	780
Training, legal materials					
Clerk training			200	0	208
Councillors' training			200	80	208
Legal materials/textbooks			75	149	78
Total training, legal materials			475	229	494
Contingencies for legal liabilities					
Election costs			500	0	500
Insurance excess			0	0	0
Audit Fee			130	123	200
Information Commissioner - Registration as data holder			40	47	50
Total contingencies for legal liabilities			670	170	750

Professional fees (planning advice etc) and other contingencies						
Legal re planning/conservation area/common land			1,500	838	1,500	
Tree surgery advice			2,000	0	416	
General contingencies incl legal advice			1,500	0	1,560	
Total professional fees			5,000	838	3,476	
Maintenance, repairs, work on assets						
Repairs/maintenance of assets			1,000	0	1,040	
Hedge & Grass Cutting			1,850	970	1,248	
Work on trees and generally on common land			750	0	780	
Work at Village Hall to be reimbursed			150	0	21	
Total maintenance, repairs, work on assets			3,750	970	3,089	
Design Plan/Village Plan						
Office expenses					300	
Clerk's time					300	
Total design/village Plan support			300	0	600	
VAT						
			1,000	595	1,000	
TOTAL EXPENDITURE			25,759	14,158	24,381	
BALANCE: Income less Expenditure (i.e. the increase in reserves)			£			
			20,562			
	less		14,158			
	BALANCE		6,404			

Broxted Parish Council**Bank: Unity Trust current T1****From 01/03/26 to 31/03/26 statement 034**

Date	cash book reference	Details	Receipts	Payments	Balance
			£	£	£
01/03/2026		Balance brought forward			8,313.41
18/03/2026	PAY 101538	NEST pension contribs emplr and empee		0.58	
25/03/2026	PAY 101539	Uttlesford Citizens Advice s142(2A) LGA 1972		400.00	
25/03/2026	PAY 101540	Essex and Herts Air Ambulance Trust s137 LGA dontation		200.00	
25/03/2026	PAY 101541	Uttlesford Food bank		100.00	
25/03/2026	PAY 101542	Marie Curie charity s137 LGA donation		100.00	
25/03/2026	PAY 101543	Five parishes churchyard maintenance		200.00	
25/03/2026	PAY 101544	East Anglia Children's Hospice s137 LGA donation		150.00	
25/03/2026	PAY 101545	St Clare Hospice s137 LGA donation		150.00	
25/03/2026	PAY 101546	Uttlesford Community Travel ss22,23, 106A Transport Act 1985		100.00	
25/03/2026	PAY 101547	Home-Start Essex s137 LGA donation		100.00	
25/03/2026	PAY 101548	Open Spaces SocietyLegal Fund s222 LGA 72		100.00	
25/03/2026	PAY 101549	Kate Rixson salary March 26 (Feb hours)		369.26	
25/03/2026	PAY 101550	Support4Sight s137 LGA donation		100.00	
25/03/2026	PAY 101551	Five parishes magazine		100.00	
30/03/2026	PAY 101552	RCCE dual hall + PC mship 2026-27		107.40	
30/03/2026	PAY 101553	Society of Local Council Clerks purchase book		149.40	
31/03/2026	PAY 101554	Service charges - bank		7.00	
		Total		2,433.64	
31/03/2026		Balance carried forward			5,879.77

Bank: Unity Trust instant access
From 01/03/26 to 31/03/26 statement 030

Date	Reference	Details	Receipts	Payments	Balance
			£	£	£
28/02/2026		Balance carried forward			<u>19,815.91</u>
31/03/2026	REC 000064	Credit interest 1.95% p.a.	102.20		
31/03/2026		Balance carried forward			<u>19,918.11</u>

Payments due and to note - already approved
From 10 Apr 2026 - 13 May 2026

Invoice/rcpt date		Item		£	£	£	Budget category
			Receipt	Payments			
				Net	VAT	Total	
due now		Thornwood Grounds Mtce		150.00	30.00	180.00	Hedge/grasscutting
due now		K Rixson reimburse for toner cartridges		148.62	29.72	178.34	office exps
13-Apr-26	DD	Information Commissioner's Office annual regn charge		47.00		47.00	legal obliqns
18-Apr-26		Renewal Barn2 doc manager plugin software for website		89.00	17.80	106.80	office/website
20-Apr-26		Apr salary (Mar hours) as per payslip		512.35		512.35	Staff costs
22-Apr-26	DD	PAYE (tax/empee NI)		793.69		793.69	Staff costs
22-Apr-26	DD	Employer's NI		69.44		69.44	Staff costs
26-Apr-26		First half of precept	10,630.00				income
April	DD	Gigaclear		30.00	6.00	36.00	office exps
30-Apr-26		Bank charges		7.00		7.00	bank charges
		TOTAL	10,630.00	1,847.10	83.52	1,930.62	

RURAL COMMUNITY COUNCIL OF ESSEX
APPLICATION/RENEWAL FORM FOR PARISH & TOWN COUNCILS
AS SOLE TRUSTEE / DIRECT HALL MANAGERS

1st April 2026 – 31st March 2027

Members - Please tick below

- Renewal Dual Membership – Parish Council / Village / Community Hall
- New member

Members Details

Parish /Town Council

Chairman

Name:

Email Address:

Parish Clerk

Full Name:

Address:

Post Code:

Telephone:

Email Address:

Membership Fee

Band	Electorate	Membership Fee
1	under 500	£89.50 plus VAT @20% = £107.40

Payment

Total Amount to Pay:

- I enclose a cheque made payable to Rural Community Council of Essex
- I would like to pay by BACS or standing order. Please use the following bank details:

Account Name: Rural Community Council of Essex **Account Number:** 20520913 **Sort Code:** 60-83-01

Privacy Notice

RCCE is a not-for-profit organisation providing services to communities and people in need. All our paying members are contractually entitled to receive a basic level of advice and support from our staff as part of their membership package (see attached letter). In order to meet our contractual obligations, we need to keep basic personal data pertaining to our members and their representative officers so that we can communicate with them. We will only keep this personal data for as long as the individual or organisation is a member of RCCE. In the case of representative officers (for example, parish clerks and chairmen), we will only keep their personal data for as long as they remain a representative officer of the organisation concerned. At all times, members and representative officers have the right to access the personal data we hold for them, to erase or update their personal data and to restrict the ways in which we use their personal data to communicate with them - our contact details are at the bottom of this form. We will never share an individual's personal data with a third party unless we have their express permission.

Signature:

Date:

Please return your completed form, along with payment if paying by cheque, to Sara Ward at Rural Community Council of Essex, Threshelfords Business Park, Inworth Road, Feering, Essex CO5 9SE

Tel: 01376 574330

Email: sara.ward@essexrcc.org.uk



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Total Net:	£148.50
VAT	£0.90
Total Gross:	£149.40

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Order date:	04/01/2023
Product name:	13th Ed Local Council Administration
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Quantity:	1
Total cost:	£137.00

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Total Net:	£141.00
VAT	£0.80
Total Gross:	£141.80

Order no:	508089
Order date:	13/11/2021
Product name:	The Clerks' Manual 2019
Unit cost:	£47.50
Quantity:	1
Total cost:	£47.50

Delivery:	£4.00
Total Net:	£51.50
VAT	£0.80
Total Gross:	£52.30

3/23/26, 12:36 PM

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Subject: Your Subscription is About to Renew

From: Barn2 Plugins <support@barn2.com>

Date: 04/04/2026, 02:33

To: clerk@broxted-pc.gov.uk

Hello Kate Rixson

This is Katie from Barn2.

Your annual plugin license for **Document Library Pro – 1 Site – Advanced** will automatically renew on April 18, 2026.

Your renewal will give you another year of:

- **New features and enhancements** – In the past year, we have added lots of new features to Document Library Pro including a new column builder, better document links, built-in access controls, and lead capture forms. We will continue investing in Document Library Pro as our biggest selling plugin, with more new features on the way including eye-catching new layout options and file protection.
- **Guaranteed compatibility with future versions of WordPress**
- **Security patches and bug fixes**
- **And of course our friendly support**

As you already know from the past year, we're constantly working to improve the plugin and regularly add new features to make it more useful for you and your clients. It's also worth knowing that we've recently adjusted our pricing for new customers, but your current rate is locked in permanently – we'll honor this price for as long as your subscription remains active.

If you're no longer using the plugin, you can cancel your subscription from your [Account](#) page. You can also [change your payment details](#) or [transfer the license to your client](#) so that they can renew directly.

If you have any questions, please reply to this email: we're always happy

to help with support or new feature requests.

Happy anniversary – we look forward to working with you for another great year 🎉

Katie Keith
Founder & CEO



Thank you for using Barn2 Plugins

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President: The Lord Petre, KCVO



Chair: Jennifer Butler

Supporting the Essex Record Office

INVOICE

INVOICE NO. 006

DATE 4 April 2026

TO **Broxted Parish Council**
6, The Maltings, Broxted, Dunmow. CM6 2EJ

DESCRIPTION	AMOUNT
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Membership of the Friends of Historic Essex Renewal 2026/27	£12
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Our membership fee can be paid by bank transfer.
The account number is 50002443, and the sort code is 08-90-04.

Cheques, to the Essex Record Office, Wharf Road, Chelmsford, Essex CM2 6YT,
payable to 'Friends of Historic Essex'.

Enquiries to the Membership Secretary
friendsofhistoricessex@hotmail.co.uk

Registered Charity No. 235270

	New items for discussion highlighted in green						case officer/c ontact	Position at 8 April 2026 (changes since last report in bold)
Pre-application Consultations	None currently							
New applications which are open for consultation		Appln	consult end date	issues/notes	council view			
26/0409/FUL	Mitsu, 3 Browns End Rd Brick End	extensions	16.04.26	repeat appln	not opposed			
26/0512/FUL	land rear of Tudor Hall Pledgdon Gn	2 self-build houses	20.4.26	called in to planning comm (if officer recommends approval)	opposed			comment to be drafted
25/3238/FUL	land east of Springfield House, Henham	Traveller site with 6 plots, 12 pitches (retrospective appln)	23.4.26	outside parish. Henham PC has requested support. Committee decision	Opposed			draft comment approved by council - to send
Previous applications - consultation ended (bold indicates new outcome since last meeting)								
26/0603/PIP	land at Crabscrete Church End	planning in principle 1 house (in garden)	3.04.26		no comments			Awaiting decision
26/0488/DFO	land east of Goodacres Church End	details of plots 1-3 following outline permission	29.3.26	committee decision			Mark Sawyers	Awaiting decision

Previous applications - consultation ended (bold indicates new outcome since last meeting)								
26/0388/FUL	land east of Pear Trees, Brick End	build 2 houses	19.3.26	3rd similar application - others refused	opposed			Awaiting decision
26/0030/FUL	land adj to Goodacres, Church End	erect 1 self-build dwelling and cartlodge	19.2.26	revision to scheme approved on appeal ref 24/0323/FUL	not opposed		Misbah Uddin	Awaiting decision
Appeals	Property	Application	Date of refusal	Date of appeal	Appeal validated	Start letter issued	Deadline	Summary
25/0320 FUL. UTT appeal ref 25/00069. PINs Appeal ref APP/C1570/W/25/3373979	Dunwell, Chapel End	use of land for commercial car parking	9.09.2025	30.09.25 (against refusal of planning application)		6.10.25	10.11.25	Dismissed 12 March 2026 (reported at meeting on 12 March 2026)
INV/25/0048/C appeal ref 25/00056/ENFN OT, PINs appeal ref APP/C1570/C/25/3372127	Land at New Farm, Stansted Rd, Elsenham	Appeal against enforcement notice 15 August 2026 - unauthorised parking and storage, hardstanding and shipping containers		01.09.25 (against enforcement notice)	23.09.25. Elsenham parish council has commented as a third party.	23.09.25	26.11.2025	Decision awaited

Enforcement	Property	Date file opened		Issue				Position at (date)
ENF/INV								08.04.26
INV/25/0140/C	Boreham Hall Farm	06.08.25		shipping containers used commercially, new building				status not known.
INV/25/0132/B	Wood Farm, Pledgdon Gn	15.07.25		Change to entrance/gate of listed bldg				Most recent planning application, to regularise, has been refused. Current status not known.
INV/24/0081/C	Dunwell, Chapel End	opened 16 April 2024		Commercial ariport-related parking				Appeal now dismissed so enforcement action should now start.
INV 24 0018 C	land opp Water Hall/ formerly Garrolds Farm	opened 24 Jan 2024		caravan, water treatment plant, groundworks, entrance to road, without PP				Enfcmnt discussed suitable application for consents with owner, none made. No action currently and officer considering expediency of enfcmnt action (ie may close the file).

Enforcement	Property			Issue			Position at (date)
ENF/INV							08.04.26
23/0013/C and INV/22/0239/C	The Warehouse	opened 31 Jan 2023 and 23 Nov 22		breach of consents			further work on vehicles outside building reported. File still open. Further complaints made Sept 2024 and March 2025

Approved:

Minute reference

Date of next review:

ASSETS REGISTER as at 31 March 2026

See Notes for basis of valuation

Date of Acquisition	Description	Location		*Value £	Notional market value at year end 31.3.2026	Insurance policy category	Insurance policy value/cover £
1969	BUS SHELTER	Church End	together		1	Buildings	560,612
2007	BUS SHELTER	Brick End		13,178.21	1		
13.5.93	MEMORIAL BENCH (STEEL)	Bank opposite Prince of Wales			1	Street furniture	36,000
19.3.88	METAL BENCH	Bus Shelter, Brick End	together	1,778.42	1		
19.3.88	METAL BENCH	Bus Shelter, Church End			1		
12.12.00	MILLENNIUM BENCH (TEAK)	Opposite The Old Vicarage			1		
11.07.19	KNOWLES MEMORIAL BENCH + PLAQUE	Village Hall car park		672.00	1		
23.02.15	LITTER BIN	Chapel End	together	895.62	1		
6.12.97	LITTER BIN	Brick End			1		
16.03.04	LITTER BIN	Opposite The Old Vicarage			10		
14.04.07	NOTICEBOARD	Corner, Cranham Road		6,467.57	0		
14.04.07	NOTICEBOARD	Outside Prince of Wales			0		
30.11.11	NOTICEBOARD	Cherry Green	together		0		
23.7.98	STREET NAME SIGN	Brick End			1		
12.05.02	TWO HIGHWAYS SIGNS	The Maltings			1		
26.4.04	JUBILEE VILLAGE SIGN	Corner of Cranham Road			1		
16.5.12	JENNY'S BENCH	On footpath near Bexham Barns		831.64	1		
09.10.14	LITTER BIN	Village Hall car park		180.89	1		
09.10.14	BENCH (RECYCLED PLASTIC)	Village Hall car park		361.80	0		
25.03.16	DEFIBRILLATOR & CABINET	wall of Village Hall		2,318.55	200		
29.11.22	Interpretation board	Village Hall car park		1,310.00	1		
31.08.2025	Dog waste bin	Opposite The Old Vicarage		314.50	50		
31.08.2025	Grit bin	4m from The Maltings sign (south-east)		120.61	20		
2021	Filing cabinet	Village Hall cupboard		0.00	1	Buildings contents	15,000
Charity assets, held by the council as trustee	VILLAGE HALL AND CONTENTS, FIXTURES AND FITTINGS, AND ITS PLOT OF LAND	Browns End Road	excluded from total			building plus contents plus fence+gate	467,177 plus £12,500 plus £12,500
			TOTAL	28,429.81	296		

*Acquisition cost if known

NOTES

Assets are shown at the current insured value unless acquisition cost is known.

Asset valuation policy: The value of assets listed above were restated in 2023 to comply with the JPAG Practitioner's Guide March 2022 (and future editions), so that (1) assets are valued at their acquisition value where this is known, but with no depreciation or appreciation, but otherwise at the last known value for insurance (2) a note of the notional market value of each asset at 31 March will be made by the RFO in the asset register at the year end, and (3) assets acquired at zero cost or which have no functional purpose or intrinsic resale value (such as community assets) are included at a nominal £1 market value.

Insurance cover: Figures are taken from Section 1 (Property Damage) of the schedule of cover for the current year. In most cases the cover limits are standard maximums e.g. walls, gates and fences. Professional valuation and/or evidence of purchase cost has not been required.

CONDITION OF ASSETS April 2026

Date of Acquisition	Description	Location	What3words location code	Condition/notes
1969	BUS SHELTER including bench inside (litter bin is UDC-owned)	Church End	driftwood.piglets.holdings	Missing roof slates replaced Spring 2023.
2007	BUS SHELTER including bench inside (litter bin is UDC -owned)	Brick End	adding.breached.words	Windows replaced 2026
13.5.93	MEMORIAL BENCH (STEEL, for Derek Perry)	Bank opposite Prince of Wales	crypt.blockage.interviewer	Steel Derek Perry bench a bit rusty. Cleaned 2025. Millenium bench opp Old Vicarage would benefit from wood preservative or lacquer.
19.3.88	METAL BENCH	Bus Shelter, Brick End	adding.breached.words	
19.3.88	METAL BENCH	Bus Shelter, Church End	driftwood.piglets.holdings	
12.12.00	MILLENNIUM BENCH (TEAK)	Opposite The Old Vicarage	nitrogen.conspire.push	
11.07.19	KNOWLES MEMORIAL BENCH + PLAQUE	Barn at Garrold's Farm (no public access)	mats.printouts.shady	Resited. Excellent condition.
23.02.15	LITTER BIN	Chapel End	reefs.regaining.corkscrew	All good condition. Chapel End and Brick End bins both emptied by UDC. Bin opp Old Vicarage is not emptied by UDC.
6.12.97	LITTER BIN	Brick End	adding.breached.words	
16.03.04	LITTER BIN	Opposite The Old Vicarage	nitrogen.conspire.push	
31.08.2025	GRIT BIN (GREEN)	4m north of Maltings road sign	vented.activates.sprinkler	New condition. Essex Highways does not refill this bin.
14.04.07	NOTICEBOARD	Corner, Cranham Road	solving.encounter.starlight	needs lacquer/preservative
14.04.07	NOTICEBOARD	Outside Prince of Wales	unusually.boost.seabirds	needs repair to rear panel and lacquer/preservative treatment
30.11.11	NOTICEBOARD	Cherry Green	deny.laminated.lots	good condition
23.7.98	STREET NAME SIGN	Brick End	flops.operated.demanding	good condition
12.05.02	TWO HIGHWAYS SIGNS	The Maltings	scanty.referral.skis and powder.correctly.refreshed	Both a bit faded and dirty. Sign near 1 The Maltings has minor collision damage/rust but solid.
Date of Acquisition	Description	Location	What3words location code	Condition/notes
26.4.04	JUBILEE VILLAGE SIGN	Corner of Cranham Road	solving.encounter.starlight	good condition. Solid.

16.5.12	JENNY'S BENCH	On footpath between Browns End Road and Bexham Barns	basin.indicated.begin	Reasonable condn (repaired 2021). Seat slats are a bit warped.
09.10.14	LITTER BIN	Village Hall	physical.cabbies.seaweed	Not emptied by UDC. Locked - key is in Village Hall cupboard off committee room. Emptied by volunteer managers.
09.10.14	BENCH (RECYCLED PLASTIC)	Village Hall	physical.cabbies.seaweed	Good condition but vandalised along top rail.
25.03.16	DEFIBRILLATOR & CABINET	Village Hall	questions.part.hood	good condition.
2021	FILING CABINET	Village Hall cupboard off committee room	yarn.chiefs.type	Good working order.
29.11.2022	INTERPRETATION BOARD	Village Hall car park	sideburns.treatable.identify	Excellent condition
Charity assets, held by the council as trustee	VILLAGE HALL AND CONTENTS, FIXTURES AND FITTINGS, AND ITS PLOT OF LAND.	Browns End Road	yarn.chiefs.type	Good condition.

