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BROXTED PARISH COUNCIL

**Councillors are summoned to the Meeting of the Parish Council
at Broxted Village Hall on Thursday 12 February 2026 at 7.30 p.m.**

Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest**
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meeting on 8 January 2026**
To confirm that the minutes of the last meeting are an accurate record.*
- 6. Reports to be received, as available**
 - 6.1 Clerk's report* including any decisions made under delegated powers.
 - 6.2 Finance*
 - 6.2.1 To note balances on bank statements and reconciliation with cash book entries.
 - 6.2.2 To note payments and transfers made since the last meeting of the council and previously-approved payments due before the next council meeting
 - 6.3 Footpaths and highways
 - 6.4 Reports from Councillors if any
- 7. To consider planning decisions made and decide whether to comment on new planning applications**
 - 7.1 Report of planning decisions made*
 - 7.2 New applications, appeals and enforcement matters open for comment:
UTT/26/0030/FUL – Land adjacent to Goodacres Church End Broxted – variations to a previously approved scheme which has reference UTT/24/0323/FUL – erection of 1 self-build dwelling and cart lodge. Deadline for comments 19 February 2026.
Additional matters may be considered in the meeting, if the parish council is notified of them after publication of the agenda.
The application documents can be found on the [Uttlesford District Council website](#).
- 8. Decisions to be made**
 - 8.1 To consider estimates for installing an internet connection at the Village Hall*
 - 8.2 To consider making donations and grants including under s137 of the Local Government Act 1972 (i.e. where no alternative specific power exists)*

- 8.3 To consider installing a dog waste bin at the Village Hall car park as a donation in kind to the Broxted Village Hall charity, at a similar cost to the recent installation of a bin at Church End.
- 8.4 To approve payments as notified in the meeting. (There were no payment requests outstanding at date of preparation of this agenda.)
- 8.5 To approve renewal of the Parish Council's insurance policy with Ecclesiastical through Clear Insurance at a cost of £1414.25 on 28 February 2026. (Note: the council entered a three-year discounted contract with Clear on 1 June 2025).*
- 8.6 To review the council's Risk Assessment document*
- 8.7 To consider draft revised introduction to Broxted on the Hundred Parishes Society website and respond*
- 8.8 To consider installation of a VAS or SID sign to discourage speeding, through the Essex Highways or Uttlesford District Council scheme, at a cost to be established and advised

9. Matters to be noted and/or for future consideration

10. To confirm the date of the next meeting of the parish council as Thursday 12th March 2026 at 7.30pm at Broxted Village Hall.

*Items have supporting documents – see website www.broxted-pc.gov.uk or phone 01371 870711. You can reach the right section of the website by scanning the QR code at the top of this agenda or entering the code <https://bit.ly/4aAezion> in your web browser.

Prepared by *Kate Rixson*, Clerk to Broxted Parish Council, and issued on 6 February 2026