

BROXTED PARISH COUNCIL

**Councillors are summoned to the Meeting of the Parish Council
at Broxton Village Hall on Thursday 10 July 2025 at 7.30 p.m.**

Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest**
Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence a councillor's decision, in any agenda item, should be declared at the start of the meeting and when the item is discussed. If a councillor becomes aware, during the meeting, of any interest which they have not previously declared, they should declare it immediately.
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meeting on 12 June 2025**
To confirm that the minutes of the last meeting are an accurate record.*
- 6. Reports to be received, as available**
 - 6.1 Clerk's report* including any decisions made under delegated powers.
 - 6.2 Finance*
 - 6.2.1 To note balances on bank statements and reconciliation with cash book entries.
 - 6.2.2 To note payments and transfers made since the last meeting of the council and due before the next council meeting.
 - 6.2.3 To compare payments and income in the year to date with the budget.
 - 6.3 Planning update*
 - 6.4 Footpaths and highways
 - 6.5 Reports from Councillors
- 7. To consider response (Stage 2 of the complaints procedure) from Uttlesford District Council and decide next steps if necessary**
- 8. To consider training needs for clerk and councillors and approve in principle**
- 9. To resolve to appoint two new signatories for the parish council bank accounts**
- 10. Decisions to be made**
 - 10.1 To consider requesting free road salt from Essex County Council through the salt-bag partnership and consider buying a protective cover.*
 - 10.2 To approve payments as follows:
 - 10.2.1 To purchase dog-waste bin and post for up to £250 and a grit bin for up to £200*
 - 10.2.2 To meet invoices for grass-cutting in June*

10.2.3 To order poppy wreath for Remembrance Sunday £20 from the RBL.

10.3 This is not an agenda item and is subject to change after service of the summons and publication of the agenda.

To consider commenting on new planning matters* including

UTT/25/1542/FUL – Stansted Airport Limited - Airfield works comprising two new taxiway links to the existing runway (Rapid Access Taxiway and Rapid Exit Taxiway) to enable continued airfield operations of 274,000 aircraft movements and an increase in passenger throughput from 43 million terminal passengers to up to 51 million terminal passengers, in a twelve-month calendar period. Comments on the application due by 21st July 2025 but this will be a committee decision.

10. Matters to be noted and/or for future consideration

11. To confirm the date of the next meeting of the parish council as Thursday 11 September 2025 at 7.30pm at Broxted Village Hall.

*Items have supporting documents – see website www.broxted-pc.gov.uk or phone 01371 870711

Prepared by *Kate Rixson*, Clerk to Broxted Parish Council, and issued on 4th July 2025