

**BROXTED PARISH COUNCIL**  
**End of Year accounts 2021**

Yr end 31 Mar 20

**RECEIPTS**

£

12,000.00	Precept	12,000.00
0.00	Refund of VAT paid	1,278.45
24.15	Bank Interest	4.69
0.00	PAYE Refund	0.00
0.00	Reimbursement of costs by Village Hall	0.00
127.50	EALC clerks' training bursary	0.00
1,000.00	Grants	1,000.00

**13,151.65**

**TOTAL RECEIPTS**

Yr end 31 Mar 21

£

12,000.00	12,000.00
1,278.45	1,278.45
4.69	4.69
0.00	0.00
0.00	0.00
0.00	0.00
1,000.00	1,000.00

**14,283.14**

**PAYMENTS**

3,353.54	General administration (Note 1)	3,634.03
4,749.55	Staff costs (Note 2 and Note 1)	6,810.46
1,120.00	s137 payments (Note 3)	1,124.00
468.00	Village Hall (Note 4)	2,923.00
1,744.35	Repairs, maintenance, purchases (Note 5)	1,138.06
3,200.00	Other payments (Note 6)	3,200.00
611.00	VAT (Note 7)	699.60

**15,246.44**

**TOTAL PAYMENTS**

**19,529.15**

Signed

Chairman

Date

Responsible Financial Officer

Date

**NOTES TO END-OF-YEAR ACCOUNTS 2021**

Payments are shown excluding VAT. Total VAT is shown separately (Note 7) as it can be reclaimed.  
 \* denotes VAT was levied

**Note 1**

**General administration year ending 31 03 21**

**Note: restated for 31 3 20 to include clerk training - reporting basis changed for YE 31 3 21**

Annual insurance premium - Zurich Insurance 1,136.70

Subscriptions, memberships, affiliations and fees

EALC, NALC and UALC	166.97
Rural Community Council of Essex*	44.00
The Hundred Parishes Society	10.00
CPRE	36.00
NALC magazine sub	17.00
Information Commissioner's Office registration fee	35.00

Office expenses

Resources Books, councillor/clerk training, clerk's professional membership 462.00

Professional fees (Attwaters Jameson Hill solicitors)

**1,500.00**

**3,634.03**

**Note 2**

**Staff costs year ending 31 3 21****Note: restated for YE 31 3 20 to exclude staff training - reporting basis changed for YE 31 3 21**

Clerks' net salary	5,838.12
PAYE (NI and tax) paid to HMRC	919.12
Pension scheme contributions (employer and employee)	53.22
	<u>6,810.46</u>

**Note 3**

**In the year ending 31 03 21 under s137 Local Govt Act 1972 the maximum payable per head of population of the parish area is £8.32.**

**For Broxted this is approximately £3,500.**

Friends of Historic Essex	24.00
Five Parishes Magazine running costs	250.00
St Clare Hospice	300.00
Essex and Herts Air Ambulance	150.00
Home-Start Essex for work in Uttlesford	200.00
Support 4 Sight	100.00
EACH children's Hospice	100.00
	<u>1,124.00</u>

**Note 4****Spending on Village Hall for year ending 31 3 21**

**The Parish Council is the sole trustee and legal owner of the Village Hall Trust and contributes to the Trust's costs especially where VAT is payable as this can be reclaimed.**

Weed control*	108.00
Fencing and gate*	2,815.00
	<u>2,923.00</u>

**Note 5****Repairs and maintenance of Parish Council assets and new purchases**

Replacement battery and pads for defibrillator*	231.00
Repairs to noticeboards and bench	607.06
Grasscutting, hedgetrimming*	300.00
	<u>1,138.06</u>

**Note 6****Donations and grants to year ending 31 3 21****Made under other powers, for the benefit of the population of Broxted**

Replace hanging baskets at Prince of Wales pub	50.00
For upkeep of (open) churchyard	300.00
Citizen's Advice Uttlesford	500.00
Citizen's Advice East Herts	500.00
Uttlesford Community Travel	100.00
Mole Hill Green Cricket Club	250.00
Stop Stansted Expansion	1,500.00
	<u>3,200.00</u>

**Note 7****\*VAT paid in year ending 31 3 21:**

General administration	8.80
Village Hall	584.60
Grasscutting	60.00
Repairs, maintenance and purchases	46.20
	<u>699.60</u>

**BANK RECONCILIATION**

Yr ended 31 Mar 20

Yr ended 31 Mar 21

£		£
14,738.45	Balance brought forward 1 April	12,907.66
13,151.65	Add total receipts	14,283.14
<b>27,890.10</b>		<b>27,190.80</b>
-14,982.44	Less: total payments including cheques written before 31 March and not presented before 31 March.	-19,529.15
12,907.66	Funds available at year end to carry forward.	46,719.95
1,298.03	Add back unpresented cheques to show balance at bank	610.80
<b>14,205.69</b>	Bank balances	<b>47,330.75</b>

These funds are represented by:

4,758.61	Barclays Community account	2,820.68
9,447.08	Barclays Business Saver account	5,451.77
<b>14,205.69</b>		<b>8,272.45</b>