

**ESSEX BRANCH 2022 AGM & TRAINING DAY**  
**THURSDAY 16<sup>TH</sup> JUNE 2022 9AM TO 3.30PM**  
**MARGARETTING SUITE, IVY HILL HOTEL, WRITTLE ROAD,**  
**MARGARETTING, CHELMSFORD CM4 0EH (side entrance)**  
**TEL: 01245 353040**

This event is organised to assist and help you as a clerk in your day-to-day duties and is accredited for 3 CPD points. The programme is attached. A light buffet lunch is included.

Please note that this is an invitation for clerks and their deputies/assistants only, providing the ideal opportunity to network with other clerks from across the county. This event is not open to Affiliate Members, Councillors or others unless agreed by the SLCC Essex Chairman.

Fee to attend is £25.00 for SLCC Members or £40 for Clerks who are non-members.  
 (Subsidised by SLCC Essex Branch)

**PLEASE BOOK EARLY TO SECURE YOUR PLACE**  
**THIS EVENT IS STRICTLY LIMITED TO 70 PLACES**  
**NO BOOKINGS ACCEPTED (OR REFUNDS AVAILABLE) AFTER 6<sup>th</sup> June 2022**

**Payment must be made to secure your booking. Please pay by BACs if possible (see below); if by cheque - cheques should be made payable to: SLCC Essex**



**Booking Form – SLCC Essex Branch AGM & Training Day, Thursday 16<sup>th</sup> June 2022**

NAME.....

PARISH/TOWN COUNCIL .....

SLCC MEMBER YES/NO - MEMBERSHIP No: .....

ADDRESS.....

.....

Email: .....

Please advise any special dietary requirements.....

Please email this form to Georgina Bassett [ramsdenbellhousepc@outlook.com](mailto:ramsdenbellhousepc@outlook.com) to book your place; send BACS payment for £25/£40 to SLCC Essex: Sort Code: 60 83 01 Account Number: 20324986, **please include your name as a reference**. Or send a cheque for £25.00/£40.00 as applicable payable to **SLCC Essex with your name on reverse of cheque** to:  
 SLCC Essex Treasurer - Val Evans, 11 The Magpies, Epping Green, Essex CM16 6QG

Receipt of your form/payment will be acknowledged to you via your e-mail address. If you do not receive confirmation, please contact [ramsdenbellhousepc@outlook.com](mailto:ramsdenbellhousepc@outlook.com)