

Action taken under delegated powers (i.e. at Clerk's initiative)		Details (bold indicates new developments since last report)	Action taken/outcome (updates on earlier items shown in bold)	Date of most recent update (bold = new)	Date closed or ratified
	Oct-23	Village Hall banking arrangements	Liaising over possible change of bank which is being deferred until next year (earliest(15 October 2023	15 October 2023
	Aug-23	Unlawful airport parking development in Brick End	Reporting to Enforcement. Keeping all parties up to date. No recent information from UDC. TSO breached. See 13/07/2023 23/07-3 below	02 October 2023	See 13/07/2023, 23/07-3 below.
	Jul-23	Consider condition of noticeboards	To add to agenda after inspection	05 October 2023	For November agenda and budget
	Jul - Sept 23	Inspect all physical assets	Annual check in progress. To be reported when complete.	05 October 2023	For November agenda and budget
	Jul-23	Move Dick Knowles bench	Alter asset register. Query raised re positioning in churchyard - EALC contacted about legalities. See 13/07/23 below.	10 October 2023	
	May-23	Planning breaches/dogs running loose in Church End	longstanding problem, also noted on planning tracker. EHO/UDC aware, police informed. EHO now inspecting with landowner. Landowner is contacting neighbours.	01 June 2023	
	May-23	Considering new policy in relation to contact from property developers	Finding model policies and extracting paragraph. Forwarding and sending to developer who approached PC in April.	24 May 2023	
Meeting date	Most recent and oldest Minute ref	Action taken/outcome (updates on earlier items shown in bold)		Date of most recent update	Date closed
12/10/2023	23/10-6.4	Footpath issue	To report vehicle parked on footpath	12 October 2023	
12/10/2023	23/10-7.4	Wreath for Remembrance Sunday	To be laid by councillor if attending, otherwise to be arranged.	12 October 2023	

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14/09/2023	23/10 -6.3 and 23/09-7.2	Hold UDC to account for planning enforcement	To invite CEO to a PC meeting. Contact planning team re lack of acknowledgement of emails/info sent.	12 October 2023
14/09/2023	23/09-7.4	MAG noise compensation scheme	To check process and criteria. Have asked Cllr Sutton to check.	14 September 2023
14/09/2023	23/09-7.6	To check use of new property at Dunwell	Asked district councillor and planning officer for details	05 October 2023
13/07/2023	23/07-3	To request urgent enforcement of planning consents	In touch with UDC re unlawful airport parking development at two sites in Brick End. Phoned to request update - no response.	02 October 2023
13/07/2023	23/07-7.3	To investigate conservation area	Place Services estimate £1,000-£1,500 for initial view on feasibility. To decide whether to proceed with this.	06 October 2023
13/07/2023	23/07-7.4	New position for bench	Bench currently stored in barn at Garrolds Farm. New position on Broxted Hill farm land suggested. Query raised re positioning in churchyard - EALC contacted about legalities. Mr Knowles will speak to Broxted Hill owners.	10 October 2023
11/05/2023	23/05-8	Invite PCSO to a PC meeting	Not yet reached due to lack of time	11 May 2023
11/05/2023	23/05-10.3	To invite landowner to PC meeting	Text sent 11 July 23, voicemail received, voicemail left, to keep phoning.	20 October 2023

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13/04/2023	23/04-7.4, 23/01-6.6	Obtain legal advice re common land responsibilities generally	Legal adviser suggests the parish council may have automatically become the owner when the common land was registered. She is requesting documents/order made on registration as common land. Awaiting final advice.	27 September 2023
10-Nov-22	22/11-7.3	Amend clerk's contract	To amend contract with new holiday entitlement	15 November 2022
10 Nov 22, 11/11/2021	22/11-6.3, 21/11-8.5	Propose a Local Highways Scheme and request approval by county councillor. Scheme was submitted 5 Dec 21 to Cllr Foley.	Local Highways Panel for Uttlesford approved and submitted the scheme to engineers in November 2022. They need to confirm it is feasible. Highways officer is chasing. If confirmed as feasible it will go to the next stage.	13 April 2023
20/10/2022, 13/04/23	21/2-10, 23/04-04	Condition of footpaths and roads	Multiple missing markers for paths. Concerns re ploughing of footpaths near Bexham Barns and off Browns End Road. To monitor and continue to report. Some reported to have been replaced.	13 September 2023
20-Oct-22	22/10-7.6	Repairs and maintenance of council's physical assets following annual inspection	Paintwork on other shelter to be renovated by councillor. Noticeboards - condition to be reviewed as part of asset check.	22 February 2023

Meeting date (most recent)	Oldest and most recent minute ref	Action taken/outcome (updates on earlier items shown in bold)		Date of most recent update	Date closed
20-Oct-22	22/07-6.5 and Village Hall minutes April 2023	Completing first registration of hall with council as owners	Statutory declaration now supplied by Wellers Hedleys but supporting document needs their approval. Clerk arranging to make and return to solicitors. ``	27 October 2023	
12-May-22	22/05-8.6	Seek grant funds to replace grit bin	Cllr Foley requested quotes. Sent to him 3 July 2022 - for 2 grit bins and storage shed. Chased. For winter 2023-24.	15 December 2022	
10-Mar-22	22/03-7.3	Risk assessment shows that revised documents are needed in a number of areas, as specified in the assessment.	Clerk to prepare contingency plan for business continuity in her absence; clerk to update emergency plan as addresses etc have changed. Assessment now amended to say council is responsible for insuring.		20 October 2023
11-Jan-22	22/01-5.1	Report broken footbridge next to "Happy Days" in Chapel End to Highways	Reported under reference 2760654. FP 45. update 11 April 23 - scheduling work.	08 May 2023	
06-May-21	21/5-9.1	Report damage to roadsign	Reported to Essex Highways - ref 2718888, photos sent. Also ref 2717622. Both now closed on website but not fixed. New ref 3330627 "sign damaged" - "repair will be undertaken with non-specified timescale" according to Highways website. No change.	18 May 2023	