

Clerk's Report - Broxton Parish Council - 12 November 2020

		Details	Action taken/outcome (updates on earlier items shown in bold)	Date of most recent update	Date closed
Action taken under delegated powers					
		Liability to Great Easton Parish Council outstanding for £50 contribution to cost of defibrillator training session	Clerk has asked Parish Clerk if this is still outstanding in their accounts.	04-Nov-20	
		Damage caused by contractors replacing Brick End Villas sewage treatment plant	The post is still damaged and the white road markings are still covered with mud. UDC response 2 Nov - will investigate who damaged the post. Disputing if white lines were there originally - photos supplied 5 Nov.	05-Nov-20	
		Village Hall fencing and gate	Estimate (£4,300 approx) obtained and circulated. A UDC grant is being applied for by Roger and Phyllis Clark with this estimate but Clerk is trying to obtain at least one more quote to show best value. Grant application can be modified if new quote is different. County Cllr Simon Walsh has recommended a grant of £1,000 towards fencing - clerk will complete forms (basic contact details, purpose of grant etc) with Roger and Phyllis. Terms and conditions will be circulated before form is submitted to County Council.	06-Nov-20	

Clerk's Report - Broxton Parish Council - 12 November 2020

		Details	Action taken/outcome (updates on earlier items shown in bold)	Date of most recent update	Date closed
Action taken under delegated powers		Village Hall broadband	Initial estimate of £125 for survey and installation plus £35 approx per month obtained from BT. Other quotes being requested.	31-Oct-20	
Meeting Date	Minute ref				
08-Oct	5	Chair to sign approved minutes	Arranged 9 Nov 20	09-Nov-20	09-Nov-20
	9.2	Clerk to attend UDC liaison meeting on planning	UDC notes of meeting circulated 6 Nov 20	06-Nov-20	06-Nov-20
	10	Willow tree at Cherry Green to be inspected, insurance checked and tree expert consulted on felling/tree surgery.	Resident wishes to claim on council insurance. Council's insurers (Zurich) have now opened a file and will contact resident direct. A loss adjuster will visit/investigate whether Parish Council is liable - if it is, insurer will deal with claim. If not, council will have to take decision on next step.	06-Nov-20	
10-Sep	7.1	Carry out search engine optimisation on website	Sitemap prepared and registered with Google. Links set up and code amended. Site is now visible on Google search. Work on SEO continuing.	01-Nov-20	
11-Jun	10.1	Request from Takeley residents to sign petition to UDC (as planning authority) to preserve the Countryside Protection Zone from further encroachment, especially at Takeley	Agreed to send letter to UDC in support. Letter sent for attention Cllr John Lodge, copy to Peter Hewett of Takeley Parish Council. Acknowledgment received 29 April, reply promised from Cllr John Evans, portfolio holder for Planning and the Local Plan. Chased with Cllr Lodge's office which is following up with Cllr Evans.	02-Nov-20	

Clerk's Report - Broxton Parish Council - 12 November 2020

		Details	Action taken/outcome (updates on earlier items shown in bold)	Date of most recent update	Date closed
12-Mar	13	Planning appeal for land south of Brick End	No start letter issued. Planning Consultant has requested information from Planning Inspectors - they say no inspector has yet been allocated. Geoff Gardner unable to advise - waiting to hear from an independent planning consultant recommended by Geoff - Lucy Carpenter - she is willing to accept instructions.	02-Nov-20	
	15	Annual assembly April	Postponed		
	15	Annual Parish Council meeting May	Postponed		
	15	Future meeting dates	To be held by videoconferencing.		
13-Feb	7.2	Clerk's CiLCA training	Course started again in October 2020, continuing with one session every fortnight for next 3 months.	04-Nov-20	
13-Feb	2.1	Drainage problems at Williams Field, Brick End.	Conditions on drainage imposed by planning committee - application approved with conditions.	28-Oct-20	06-Nov-20
	6.2	Worsening litter problem especially on Pledgdon Green Road	Clerk has told UDC. No response as yet.		
	13	Cllrs approved plan to install an interpretation board.	19.2.20 Ken agreed to come to March PC meeting. R and P informed. 12 March 2020 working group formed		