

## Quarterly budget analysis - Quarter 2 ending 30 Sept 2021

Budget monitoring sheet		£	£	£	£	
		Budget April 2021- March 2022	Previous full year Actual April 2020 - March 2021	Actual to 30 Sept 2021 (6 months)	In red: Shortfall of income or overspend of payments. In black: underspend compared with budget (variance)	% of budget spent (or received, if income)
<b>INCOME</b>						
<b>Bold = actual</b>						
<i>Figures are rounded to nearest £1 and include VAT</i>						
<b>A,B,C and D indicate amounts used in calculating the reserves likely to be carried forward at the end of the year.</b>					£	%
<b>Reserves at start of year (i.e. available funds in bank)</b>	B	9,000	12,908	<b>7,662</b> C	<b>1,338.00</b>	85
<b>INCOME</b>						
Precept		13,000	12,000	<b>13,000</b>	0.00	100
Refund of VAT paid		0	1,278	<b>1,447</b> E	-1,447.00	
Bank Interest		1	5	<b>0</b>	1.00	0
Repayment of expenditure on Village Hall from VH a/c		0		<b>1,815</b> E	-1,815.00	
Bursary from EALC		0	0	<b>56</b> E	-56.00	
Grant		0	1,000	<b>0</b>	0.00	
<b>TOTAL INCOME</b>		<b>13,001</b>	<b>14,283</b>	<b>16,318</b>	<b>-3,317.00</b>	<b>126</b>
<b>Available funds = income + reserves</b>		<b>22,001</b>		<b>23,980</b>	<b>-1,979.00</b>	<b>109</b>
<b>EXPENDITURE</b>						
<b>Grants &amp; Donations (usually decided in 4th quarter of year)</b>						
<b>Grants made under s137 Local Government Act 1972</b>						
Five Parishes Magazine			250			
St Clare Hospice			300			
Essex Air Ambulance			150			

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Uttlesford Home Start			200			
Support 4 Sight			100			
East Anglia's Children's Hospice			100			
Poppy wreath			0			
<b>Other grants and donations</b>						
Uttlesford Citizens Advice Bureau			500			
Maintenance of open churchyard			300			
East Herts Citizens Advice Service			500			
Uttlesford Community Travel			100			
Stop Stansted Expansion			1,500			
Mole Hill Green Cricket Club			250			
Citizens Advice Law Clinic, Chelmsford			0			
hanging baskets			50			
training for defibrillator use			0			
<b>TOTAL GRANTS AND DONATIONS</b>		2,820	4,300	0	2,820	0
<b>Subscriptions and memberships</b>					£	%
Friends of Historic Essex		12	24			
Local Council Review magazine		20	17		20	0
E.A.L.C., NALC and UALC		175	172	176	-1	101
C.P.R.E.		36	36		36	0
Rural Community Council of Essex		53	53	53	0	100
Society of Local Council Clerks		115	112		115	0
The Hundred Parishes Society		10	10		10	0
<b>TOTAL SUBS AND MEMBERSHIPS</b>		421	424	229	192	54

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<b>EXPENDITURE contd</b>						
<b>Regular Bills and Fees</b>					£	%
Information Commissioner - Registration as data holder		35	35	35	0	100
Insurance		1,200	1,137	1,165	35	97
Bank charges		0	0	13	13	100
Audit Fee		200	0	0	200	0
Clerk's Salary, PAYE and pension contributions (staff costs)		5,800	6,810	2,928	2,872	50
Office expenses (e.g. printing)		300	235	113	187	38
Repairs to fixed assets		600	3,855	25	575	4
Hedge & Grass Cutting		600	582	264	336	44
<b>TOTAL REGULAR BILLS AND FEES</b>		8,735	12,654	4,543	4,192	52
<b>Other Expenditure</b>						
<b>Purchases</b>	£			£	£	%
Street furniture, noticeboards		1,000	0			0
Interpretation board		1,000	0			0
Pads/battery for defibrillator		100	231			0
<b>Training</b>						
Clerk training		100	180	90		90
Clerk's regn fee for CiLCA (one-off fee in 2020/21)		0	0			
Councillors' training		300	240			0
Legal materials/textbooks		140	0			0
<b>Allowance for legal liabilities</b>						
Election costs		115	0			0
Insurance excess		350	0			0

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Professional fees (planning advice etc)		1,500		1,500		3,960			264
Remedial work to tree on common land		1,000		0					0
VAT paid						3			
<b>TOTAL</b>		5,605		2,151		4,053		1,552	72
<b>TOTAL EXPENDITURE</b>		<b>17,581</b>		<b>19,529</b>		<b>8,825</b>		<b>8,756</b>	<b>50</b>
<b>Reserves to carry forward to next year</b>	A	4,420		7,662				8215*	
<b>Effect on reserves</b>									
Budgeted reserve to carry forward from 31 March 2021	B	9,000							
Actual reserve carried forward from 31 March 2021	C	7,662							
Shortfall D = B minus C:	B-C	1,338	D						
If expenditure and income are as budgeted, reserves available to carry forward to next year will be:									
Budgeted reserve to carry forward from end of current year ( 31 March 2022) - see Budget 2021-22	A	4,420							
Less shortfall on the reserves actually carried forward to 1 April 2021	D	1,338							
Plus income received which was not included in budget	E	3,318							
Anticipated reserve to carry forward from 31 March 2022: A minus D plus E=	A-D+	8215*							