

Action taken under delegated powers (i.e. at Clerk's initiative)		Details (bold indicates new developments since last report)	Action taken/outcome (updates on earlier items shown in bold)	Date of most recent update (bold = new)	Date closed or ratified
	Oct-23	budgeting process	Preparing salary budget 2024-25	05 October 2023	Agenda 12 October 2023
	Sep-23	Essex CC Waste Policy	Attg seminar	19 September 2023	19 September 2023
	Sep-23	Possible breach of permitted development rules, Browns End	Details sent to Enforcement team at Uttlesford District Council	12 September 2023	see planning tracker
	Aug-23	Unlawful airport parking development in Brick End	Reporting to Enforcement. Keeping all parties up to date. No recent information from UDC. TSO breached. See 13/07/2023 23/07-3 below	02 October 2023	See 13/07/2023, 23/07-3 below.
	Aug-23	Application for discharge of conditions 23/1914/DOC re 19/1777/FUL land south of Brick End	Queried with Planning dept at UDC. They confirmed that application was to discharge pre-commencement conditions. Environmental Health and Ecology advisers both object.	12 September 2023	see planning tracker
	Jul-23	Planning application outside parish boundary	Liaising with Henham PC and UDC re response. Response submitted. Has been called in to Planning Committee.	25 September 2023	see planning tracker
	Jul-23	Consider condition of noticeboards	To add to agenda after inspection	05 October 2023	For November agenda and budget
	Jul - Sept 23	Inspect all physical assets	Annual check in progress. To be reported when complete.	05 October 2023	For November agenda and budget

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	Jul-23	Alter location record for Dick Knowles bench	Alter asset register.		
	May-23	Planning breaches/dogs running loose in Church End	longstanding problem, also noted on planning tracker. EHO/UDC aware, police informed. EHO now inspecting with landowner. Landowner is contacting neighbours.	01 June 2023	
	May-23	Considering new policy in relation to contact from property developers	Finding model policies and extracting paragraph. Forwarding and sending to developer who approached PC in April.	24 May 2023	
Meeting date	Most recent and oldest Minute ref	Action taken/outcome (updates on earlier items shown in bold)		Date of most recent update	Date closed
14/09/2023	23/09-7.2	Hold UDC to account for planning enforcement	To invite CEO to a PC meeting		
14/09/2023	23/09-7.4	MAG noise compensatin scheme	To check process and criteria	14 September 2023	
14/09/2023	23/09-7.4	Respond to MAG noise consultation	Endorsed detailed response by Stansted Airport Watch	04 October 2023	04 October 2023
14/09/2023	23/09-7.6	To check use of new property at Dunwell	Asked district councillor and planning officer for details	05 October 2023	
13/07/2023	23/07-3	To request urgent enforcement of planning consents	In touch with UDC re unlawful airport parking development at two sites in Brick End. Phoned to request update - no response.	02 October 2023	
13/07/2023	23/07-7.2	Obtain quotes for tree work on Cherry Green	To try to obtain 3 quotes and circulate - 2 quotes received.	23 September 2023	Work done and paid

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13/07/2023	23/07-7.3	To investigate conservation area	Place Services estimate £1,000-£1,500 for initial view on feasibility. To decide whether to proceed with this.	06 October 2023	For agenda
13/07/2023	23/07-7.4	New position for bench	Bench currently stored in barn at Garrolds Farm. New position on Broxted Hill farm land suggested. Mr Knowles to discuss.	18 September 2023	
11/05/2023	23/05-8	Invite PCSO to a PC meeting	Not yet reached due to lack of time	11 May 2023	
11/05/2023	23/05-10.3	To invite landowner to PC meeting	Text sent 11 July 23, voicemail received, voicemail left, to keep phoning.	01 August 2023	
13/04/2023	23/04-7.3	New banking arrangements	Clerk to apply for account with Unity Trust Bank. Application made. ID checks completed, waiting for confirmation account is open	04 October 2023	
13/04/2023	23/04-7.4, 23/01-6.6	Obtain legal advice re common land responsibilities generally	Further docs sent to Essex legal Services as requested. Advice now suggests the parish council may have automatically become the owner when the common land was registered. Awaiting final advice.	27 September 2023	
10-Nov-22	22/11-7.3	Amend clerk's contract	To amend contract with new holiday entitlement	15 November 2022	
10 Nov 22, 11/11/2021	22/11-6.3, 21/11-8.5	Propose a Local Highways Scheme and request approval by county councillor. Scheme was submitted 5 Dec 21 to Cllr Foley.	Local Highways Panel for Uttlesford approved and submitted the scheme to engineers in November 2022. They need to confirm it is feasible. Highways officer is chasing. If confirmed as feasible it will go to the next stage.	13 April 2023	

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20/10/2022, 13/04/23	21/2-10, 23/04-04	Condition of footpaths and roads	Multiple missing markers for paths. Concerns re ploughing of footpaths near Bexham Barns and off Browns End Road. To monitor and continue to report. Some reported to have been replaced.	13 September 2023	
20-Oct-22	22/10-7.6	Repairs and maintenance of council's physical assets following annual inspection	Paintwork on other shelter to be renovated by councillor. Noticeboards - condition to be reviewed as part of asset check.	22 February 2023	
20-Oct-22	22/07-6.5 and Village Hall minutes April 2023	Completing first registration of hall with council as owners	Statutory declaration now supplied by Wellers Hedleys. Clerk arranging to make and return to solicitors. If title absolute is not granted by Land Registry, council should be registered with possessory title.	27 September 2023	
12-May-22	22/05-8.6	Seek grant funds to replace grit bin	Cllr Foley requested quotes. Sent to him 3 July 2022 - for 2 grit bins and storage shed. Chased. For winter 2023-24.	15 December 2022	
10-Mar-22	22/03-7.3	Risk assessment shows that revised documents are needed in a number of areas, as specified in the assessment.	Clerk to prepare contingency plan for business continuity in her absence; clerk to update emergency plan as addresses etc have changed. Amend assessment to say council is responsible for insuring.	22 May 2023 (audit)	
11-Jan-22	22/01-5.1	Report broken footbridge next to "Happy Days" in Chapel End to Highways	Reported under reference 2760654. FP 45. update 11 April 23 - scheduling work.	08 May 2023	

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06-May-21	21/5-9.1	Report damage to roadsign	Reported to Essex Highways - ref 2718888, photos sent. Also ref 2717622. Both now closed on website but not fixed. New ref 3330627 "sign damaged" - "repair will be undertaken with non-specified timescale" according to Highways website. No change.	18 May 2023	