

BROXTED PARISH COUNCIL

Councillors are summoned to a Meeting of the Parish Council at Broxted Village Hall on Thursday 13 February 2025 at 7.30 p.m. Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest**
Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meeting on 9 January 2025**
To confirm that the minutes of the last meeting are an accurate record.*
- 6. Reports to be received, as available**
 - 6.1 Clerk's report* including any decisions made under delegated powers.
 - 6.2 Finance*
 - 6.2.1 To note balances on bank statements and reconciliation with cash book entries.
 - 6.2.2 To note payments and transfers made since the last meeting of the council and due before the next council meeting (previously approved or due under contract or statutory obligation).
 - 6.3 Planning update*
 - 6.4 Footpaths and highways
 - 6.5 Reports from Councillors and on the Prince of Wales pub and car park
- 7. Decisions to be made**
 - 7.1 To co-opt to fill the vacancy on the council
 - 7.2 To resolve to take steps needed by bank to remove retiring councillor from mandate
 - 7.3 To review final draft letter of complaint to the district council regarding planning enforcement and responses from neighbouring parish councils. To decide next step.
 - 7.4 To review progress on the re-opening of the Prince of Wales pub and condition of car park.
 - 7.5 To approve payments notified to the clerk before the meeting*, if any. None have arisen prior to preparation of the agenda.
 - 7.6 To consider making donations and grants under s137 Local Government Act 1972 ("free resource") and other powers*.
 - 7.7 To consider commenting on new planning matters* including
 - 7.7.1 UTT/24/3197/FUL – to build four agricultural barns on land south of The Rise, at Garrolds Farm, Brick End. Deadline for comments 27 February 2025.
 - 7.7.2 Any other applications sent to the council before the meeting for its comments
- 8. Matters to be noted and/or for future consideration**
- 9. To resolve to close the meeting to the press and public**
to enable the council to discuss the terms of a contract for grass-cutting, as publicity would prejudice the public interest
- 10. To confirm the date of the next parish council meeting as Thursday 13 March 2025 at 7.30pm at Broxted Village Hall.**

*Items have supporting documents – see website www.broxted-pc.gov.uk or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 6 February 2025