

# **BROXTED PARISH COUNCIL**

## **Councillors are summoned to a Meeting of the Parish Council at Broxted Village Hall on Thursday 9 January 2025 at 7.30 p.m. Notice and Agenda**

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest**  
Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meeting on 14 November 2024**  
To confirm that the minutes of the last meeting are an accurate record.\*
- 6. Reports to be received, as available**
  - 6.1 Clerk's report\* including any decisions made under delegated powers.
  - 6.2 To note the resignation of Cllr Cousins on 30 December 2024 and Notice of Vacancy expiring 21 January 2025.
  - 6.3 Finance\*
    - 6.3.1 To note balances on bank statements and reconciliation with cash book entries.
    - 6.3.2 To note payments and transfers made and due (previously approved or due under contract or statutory obligation) since the last meeting of the council
    - 6.3.3 To note spending and income in the year to date compared with the 2024-25 budget
  - 6.4 Planning update\*
  - 6.5 Footpaths and highways
  - 6.6 Reports from Councillors on meetings and actions
- 7. Decisions to be made**
  - 7.1 To approve the precept after considering the effect on council tax, and authorise the chairman to sign the precept demand.\*
  - 7.2 To approve additional bank signatories.
  - 7.3 To review responses from parish councils concerning planning enforcement and decide next steps.
  - 7.4 To approve appointment of Per Pro Ltd as auditor of the 2024-25 accounts.
  - 7.5 To pay Community Heartbeat Trust invoice for defibrillator pads - £76.74\*
  - 7.6 To approve a transfer of £10,000 from the deposit account to the current account.
  - 7.7 To consider quotation for parish grass cutting in 2025
  - 7.8 To consider joining the Uttlesford Association of Local Councils for 2025 - £5\* and renewing 100 Parishes Society membership £10.\*
  - 7.9 To consider a response to Uttlesford District Council consultation on its 2025-26 budget
  - 7.10 Consider commenting on new planning matters\* including
    - 7.10.1 UTT/24/3230/DFO – to build seven houses on land adjacent to Goodacre House, Church End (outline consent for access and development). Deadline for comments 20 January 2025.
    - 7.10.2 Appeal APP/C1570/W/24/3356475 (written representations), against refusal of UTT/24/0323/FUL land between Thatched Cottage and Goodacre House, Church End – 1 dwelling. Deadline for further comments 16 January 2025.
- 8. Matters to be noted and/or for future consideration**
- 9. To confirm the date of the next parish council meeting as Thursday 13 February 2025 at 7.30pm at Broxted Village Hall.**

\*Items have supporting documents – see website [www.broxted-pc.gov.uk](http://www.broxted-pc.gov.uk) or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 3 January 2025