

BROXTED PARISH COUNCIL

**Councillors are summoned to a Meeting of the Parish Council
at Broxted Village Hall on Thursday 9 January 2025 at 7.30 p.m.**

Notice and Agenda

1. Apologies for Absence and, if accepted, the reason to be approved by resolution

2. Declarations of interest

Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.

3. Public Open Forum

4. District Councillors' and County Councillor's reports to be heard, if attending

5. Approval of minutes of the Parish Council Meeting on 14 November 2024

To confirm that the minutes of the last meeting are an accurate record.*

6. Reports to be received, as available

6.1 Clerk's report* including any decisions made under delegated powers.

6.2 To note the resignation of Cllr Cousins on 30 December 2024 and Notice of Vacancy expiring 21 January 2025.

6.3 Finance*

6.3.1 To note balances on bank statements and reconciliation with cash book entries.

6.3.2 To note payments and transfers made and due (previously approved or due under contract or statutory obligation) since the last meeting of the council

6.3.3 To note spending and income in the year to date compared with the 2024-25 budget

6.4 Planning update*

6.5 Footpaths and highways

6.6 Reports from Councillors on meetings and actions

7. Decisions to be made

7.1 To approve the precept after considering the effect on council tax, and authorise the chairman to sign the precept demand.*

7.2 To approve additional bank signatories.

7.3 To review responses from parish councils concerning planning enforcement and decide next steps.

7.4 To approve appointment of Per Pro Ltd as auditor of the 2024-25 accounts.

7.5 To pay Community Heartbeat Trust invoice for defibrillator pads - £76.74*

7.6 To approve a transfer of £10,000 from the deposit account to the current account.

7.7 To consider quotation for parish grass cutting in 2025

7.8 To consider joining the Uttlesford Association of Local Councils for 2025 - £5* and renewing 100 Parishes Society membership £10.*

7.9 To consider a response to Uttlesford District Council consultation on its 2025-26 budget

7.10 Consider commenting on new planning matters* including

7.10.1 UTT/24/3230/DFO – to build seven houses on land adjacent to Goodacre House, Church End (outline consent for access and development). Deadline for comments 20 January 2025.

7.10.2 Appeal APP/C1570/W/24/3356475 (written representations), against refusal of UTT/24/0323/FUL land between Thatched Cottage and Goodacre House, Church End – 1 dwelling. Deadline for further comments 16 January 2025.

8. Matters to be noted and/or for future consideration

9. To confirm the date of the next parish council meeting as Thursday 13 February 2025 at 7.30pm at Broxted Village Hall.

*Items have supporting documents – see website www.broxted-pc.gov.uk or phone 01371 870711