

# BROXTED PARISH COUNCIL

**Councillors are summoned to a Meeting of the Parish Council  
at Broxted Village Hall on Thursday 10 October 2024 at 7.30 p.m.**

## **Notice and Agenda**

### **1. Apologies for Absence** and, if accepted, the reason to be approved by resolution

### **2. Declarations of interest**

Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.

### **3. Public Open Forum**

### **4. District Councillors' and County Councillor's reports to be heard, if attending**

### **5. Approval of minutes of the Parish Council Meeting on 12 September 2024**

To confirm that the minutes of the last meeting are an accurate record.\*

### **6. Reports to be received, as available**

6.1 Clerk's report\* including any decisions made under delegated powers.

6.2 Finance\*

6.2.1 To note bank statements, bank balances and reconciliation with cash books

6.2.2 to note payments and transfers made and due (previously approved or due under contract or statutory obligation)

6.2.3 to note spending and income in the year to date compared with the budget

6.3 Planning update\*

6.4 Footpaths and highways

6.5 Reports from Councillors on meetings and actions

### **7. Decisions to be made**

7.1 To consider and approve any payments – none notified at date of issue of agenda

7.2 To consider salary budget 2025-26\*

7.3 To consider items for 2025-26 budget, with draft budget to be considered at the next meeting

7.4 To consider meeting hall hire charges on behalf of the Five Parishes Baby and Toddler Group

7.5 To consider making a complaint to Uttlesford District Council concerning planning enforcement

7.6 Consider commenting on new planning applications\* including

7.6.1 UTT/24/1803 Dunwell, Chapel End – to extend house in multiple occupation and convert garage. Deadline for comments 25 October

7.6.2 UTT/24/2460 Shingle Cottage, Sucksted Green (B1051) – rear extension and porch. Deadline for comments 24 October

7.6.3 UTT/24/2332 Garrolds Farm, Woodgates End – barn conversion. Deadline for comments 16 October

### **8. Matters to be noted and/or for future consideration**

### **9. To confirm the date of the next parish council meeting as Thursday 14 November 2024 at 7.30pm at Broxted Village Hall.**

\*Items have supporting documents – see website [www.broxted-pc.gov.uk](http://www.broxted-pc.gov.uk) or phone 01371 870711