

BROXTED PARISH COUNCIL

**Councillors are summoned to a Meeting of the Parish Council
at Broxted Village Hall on Thursday 11 July 2024 at 7.30 p.m.**

Notice and Agenda

1. Apologies for Absence and, if accepted, the reason to be approved by resolution

2. Declarations of interest

Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.

3. Public Open Forum

4. District Councillors' and County Councillor's reports to be heard, if attending

5. Approval of minutes of the Parish Council Meeting on 13 June 2024

To confirm that the minutes of the last meeting are an accurate record.*

6. Reports to be received, as available

6.1 Clerk's report* including any decisions made under delegated powers.

6.2 Finance*

6.2.1 bank balances and reconciliation with cash books

6.2.2 comparison of actual spending and income with last year and with the budget

6.2.3 to note payments and transfers made and due (previously approved)

6.3 Planning update* including progress on conservation area proposal

6.4 Footpaths and highways

6.5 Any reports from Councillors on meetings and actions n

7. Decisions to be made

7.1 Arrange for cleaning of benches owned by council

7.2 Consider adopting the NALC revised Financial Regulations*

7.3 Financial decisions

7.3.1 To consider and approve payments*:

7.3.1.1 to Royal British Legion for a Remembrance Day wreath approx £20-£25

7.3.1.2 a donation to East Herts Citizens' Advice service (note: most recent donation was £150 in March 2024)

7.3.2 To approve a transfer of £7,000 from Unity current to Unity instant access deposit account

7.4 Consider commenting on new planning applications including

7.4.1 UTT/24/0323/FUL – land next to Goodacre House, Church End – to build one house (comments due by 17 July 2024)

7.4.2 and on any received after publication of this agenda before the commencement of the meeting.*

8. Matters to be noted and/or for future consideration

9. To confirm the date of the next parish council meeting as Thursday 12 September 2024 at Broxted Village Hall.

*Items have supporting documents – see website www.broxted-pc.gov.uk or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 1 July 2024