

BROXTED PARISH COUNCIL

**Councillors are summoned to a Meeting of the Parish Council
at Broxted Village Hall on Thursday 11 July 2024 at 7.30 p.m.**

Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest**
Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meeting on 13 June 2024**
To confirm that the minutes of the last meeting are an accurate record.*
- 6. Reports to be received, as available**
 - 6.1 Clerk's report* including any decisions made under delegated powers.
 - 6.2 Finance*
 - 6.2.1 bank balances and reconciliation with cash books
 - 6.2.2 comparison of actual spending and income with last year and with the budget
 - 6.2.3 to note payments and transfers made and due (previously approved)
 - 6.3 Planning update* including progress on conservation area proposal
 - 6.4 Footpaths and highways
 - 6.5 Any reports from Councillors on meetings and actions n
- 7. Decisions to be made**
 - 7.1 Arrange for cleaning of benches owned by council
 - 7.2 Consider adopting the NALC revised Financial Regulations*
 - 7.3 Financial decisions
 - 7.3.1 To consider and approve payments*:
 - 7.3.1.1 to Royal British Legion for a Remembrance Day wreath approx £20-£25
 - 7.3.1.2 a donation to East Herts Citizens' Advice service (note: most recent donation was £150 in March 2024)
 - 7.3.2 To approve a transfer of £7,000 from Unity current to Unity instant access deposit account
 - 7.4 Consider commenting on new planning applications including
 - 7.4.1 UTT/24/0323/FUL – land next to Goodacre House, Church End – to build one house (comments due by 17 July 2024)
 - 7.4.2 and on any received after publication of this agenda before the commencement of the meeting.*
- 8. Matters to be noted and/or for future consideration**
- 9. To confirm the date of the next parish council meeting as Thursday 12 September 2024 at Broxted Village Hall.**

*Items have supporting documents – see website www.broxted-pc.gov.uk or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 1 July 2024