

# BROXTED PARISH COUNCIL

**Councillors are summoned to a Meeting of the Parish Council  
at Broxted Village Hall on Thursday 8 February 2024 at 7.30 p.m.**

## **Notice and Agenda**

**1. Apologies for Absence** and, if accepted, the reason to be approved by resolution

**2. Declarations of interest**

Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.

**3. Public Open Forum**

**4. District Councillors' and County Councillor's reports to be heard, if attending**

**5. Approval of minutes of the Parish Council Meeting on 11 January 2024**

To confirm that the minutes of the last meeting (circulated) are an accurate record.\*

**6. Reports to be received, as available**

6.1 Clerk's report\* including any decisions made under delegated powers.

6.2 Finance\*

    6.2.1 on bank balances and reconciliation with cash books

    6.2.2 to note payments and transfers made and due

6.3 Planning update\* including progress on conservation area proposal

6.4 Footpaths and highways

6.5 Any reports from Councillors on meetings and actions

**7. Decisions to be made:**

7.1 To approve payments including those notified after this agenda is published and as presented in the meeting

7.2 To approve a transfer of £10,000 from current account to instant access account

7.3 To consider grants and donations to non-profit bodies and under s137 LGA 1972. A list of such grants made in previous years will be available.\*

7.4 To respond to new planning applications\*

**8. Matters to be noted and/or for future consideration**

**9. To confirm the date of the next meeting 14 March 2024.**

\*Items have supporting documents – see website [www.broxted-pc.gov.uk](http://www.broxted-pc.gov.uk) or phone 01371 870711