

BROXTED PARISH COUNCIL

**Councillors are summoned to a Meeting of the Parish Council
at Broxted Village Hall on Thursday 12 October 2023 at 7.30 p.m.**

Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest** Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meeting on 14 September 2023**
To confirm that the minutes of the last meeting (circulated) are an accurate record.*
- 6. Reports to be received, as available**
 - 6.1 Clerk's report* including any decisions made under delegated powers.
 - 6.2 Finance*
 - 6.2.1 on bank balances and reconciliation with bank accounts
 - 6.2.2 to note payments and transfers made and due
 - 6.2.3 quarterly report on spending and income as compared with budget*
 - 6.3 Planning update including steps taken to stop airport-related parking in the parish*
 - 6.4 Footpaths and highways – including progress on problems previously reported
 - 6.5 Neighbourhood plan and alternatives
- 7. Decisions to be made:**
 - 7.1 To approve payments including those notified after this agenda is published and as presented in the meeting including:
 - 7.1.1 Charges for weeding and tidying around Jenny's Bench (£30) and to meet the cost of weeding the hall car park pending reimbursement from Hall funds (£70)
 - 7.1.2 Membership fee or fee-plus-donation to Campaign for the Protection of Rural England 2023-24 (£36 or as decided by the council)
 - 7.2 To consider/approve the salary budget for 2024-25 for inclusion in the full budget
 - 7.3 To make arrangements for internal financial controls
 - 7.4 To consider items for a draft budget
 - 7.5 To decide arrangements for placing a wreath for Remembrance Sunday
 - 7.6 To respond to new planning applications* including
 - 23/2464/DOC *The Rise, Brick End* - to discharge conditions 10 to 12, 14, 16 and 17 attached to 21/0247/OP (related to application 23/2268/DFO previously considered).
 - 23/2210/OP - *Land East of Pear Trees, Brick End* - outline application with all matters reserved, for 3 dwellings
 - 23/2458/FUL *Toad Hall, Chapel End* – 4 semi-detached houses.
- 8. Matters to be noted and/or for future consideration**
- 9. To confirm the date of the next meeting as Thursday 9 November 2023 at 7.30pm**

*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 5 October 2023