

# BROXTED PARISH COUNCIL

**Councillors are summoned to a Meeting of the Parish Council at Broxted Village Hall**

**on Thursday 13 July 2023 at 7.30 p.m.**

## **Notice and Agenda**

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest** Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meeting on 15 June 2023**  
To confirm that the minutes of the last meeting, which have been circulated, are an accurate record.\*
- 6. Reports to be received, as available**
  - 6.1 Clerk's report\* including any decisions made under delegated powers.
  - 6.2 Finance\*
    - 6.2.1 on bank balances and reconciliation between the cash books and bank statements
    - 6.2.2 quarterly report on spending and income as compared with the budget set in November 2022
    - 6.2.3 to note payments made since last meeting, and those due under contractual of statutory obligations
  - 6.3 Footpaths and highways – including progress on problems previously reported
  - 6.4 Planning update\*
  - 6.5 Neighbourhood plan and alternatives
  - 6.6 To consider the vacancy on the council.
- 7. Decisions to be made:**
  - 7.1 To approve payments as presented in the meeting including the District Council invoice for parish council elections (£52.47)\*
  - 7.2 To consider action relating to airport-related parking sites in the parish
  - 7.3 To consider if any work is needed on trees at Cherry Green\*
  - 7.4 To consider comments on new planning applications including those where notice is received after the date this agenda has been issued.
  - 7.5 To consider a new position for the Dick Knowles memorial bench.
- 8. Matters to be noted and/or for future consideration**
- 9. To confirm the date of the next meeting as Thursday 14 September 2023 at 7.30pm**

\*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 8 July 2023