

BROXTED PARISH COUNCIL

Councillors are summoned to a Meeting of the Parish Council at Broxted Village Hall

on Thursday 13 July 2023 at 7.30 p.m.

Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest** Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.

3. Public Open Forum

4. District Councillors' and County Councillor's reports to be heard, if attending

5. Approval of minutes of the Parish Council Meeting on 15 June 2023

To confirm that the minutes of the last meeting, which have been circulated, are an accurate record.*

6. Reports to be received, as available

- 6.1 Clerk's report* including any decisions made under delegated powers.
- 6.2 Finance*
 - 6.2.1 on bank balances and reconciliation between the cash books and bank statements
 - 6.2.2 quarterly report on spending and income as compared with the budget set in November 2022
 - 6.2.3 to note payments made since last meeting, and those due under contractual or statutory obligations
- 6.3 Footpaths and highways – including progress on problems previously reported
- 6.4 Planning update*
- 6.5 Neighbourhood plan and alternatives
- 6.6 To consider the vacancy on the council.

7. Decisions to be made:

- 7.1 To approve payments as presented in the meeting including the District Council invoice for parish council elections (£52.47)*
- 7.2 To consider action relating to airport-related parking sites in the parish
- 7.3 To consider if any work is needed on trees at Cherry Green*
- 7.4 To consider comments on new planning applications including those where notice is received after the date this agenda has been issued.
- 7.5 To consider a new position for the Dick Knowles memorial bench.

8. Matters to be noted and/or for future consideration

9. To confirm the date of the next meeting as Thursday 14 September 2023 at 7.30pm

*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 8 July 2023