

BROXTED PARISH COUNCIL

Councillors are summoned to a Meeting of the Parish Council at Broxted Village Hall

on Thursday 13 April 2023 at 7.30 p.m.

Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest** Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meeting on 9 March 2023**
To confirm that the minutes of the last meeting are an accurate record.*
- 6. Reports to be received, as available**
 - 6.1 Clerk's report* including any decisions made under delegated powers.
 - 6.2 Finance*
 - 6.2.1 on bank balances and reconciliation between the cash books and bank statements
 - 6.2.2 to note payments made since last meeting and due to be made under contractual or statutory obligations
 - 6.2.3 to compare actual spending and income with the budget
 - 6.3 Footpaths and highways – including progress on problems previously reported
 - 6.4 Planning update*
 - 6.5 Neighbourhood plan
 - 6.6 To note forthcoming vacancies on the council.
- 7. Decisions to be made:**
 - 7.1 To approve payments as presented in the meeting*
 - 7.2 To approve direct debits to NEST pensions, HMRC for PAYE and the Information Commissioner's Office for the annual fee, and any other recommended.
 - 7.3 To resolve to open a bank account with Unity Trust bank, to accept Unity's terms and conditions and appoint signatories; to sign a resolution for submission to Unity Trust bank.
 - 7.4 To resolve to instruct solicitors to advise on the council's responsibilities and powers in relation to common land at Cherry Green
 - 7.5 To consider felling the pollarded willow tree at Cherry Green, depending on the information received from residents concerning heave over the winter.
 - 7.6 To consider comments on planning applications:
 - 7.3.1 UTT/ 23/0821/FUL The Carriage, Palegate Farm, Brick End Rd – replacement dwelling (comments by 1 May 2023)
 - 7.3.2 and on any other new applications of which notice is received before the meeting
- 8 Matters to be noted and/or for future consideration**
- 9 To confirm the date of the next meeting as Thursday 11 May 2023 at 7.30pm**

*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711