

BROXTED PARISH COUNCIL

Councillors are summoned to a Meeting of the Parish Council at Broxted Village Hall

on Thursday 9 February 2023 at 7.30 p.m.

Notice and Agenda

- 1. Apologies for Absence** and, if accepted, the reason to be approved by resolution
- 2. Declarations of interest** Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.
- 3. Public Open Forum**
- 4. District Councillors' and County Councillor's reports to be heard, if attending**
- 5. Approval of minutes of the Parish Council Meeting on 12 January 2023**
To confirm that the minutes of the last meeting are an accurate record.*
- 6. Reports to be received, as available**
 - 6.1 Clerk's report* including any decisions made under delegated powers.
 - 6.2 Finance*
 - 6.2.1 on bank balances and reconciliation between the cash books and bank statements
 - 6.2.2 to note payments made since last meeting and due to be made under contractual or statutory obligations
 - 6.3 Procedures for elections in May 2023
 - 6.4 Footpaths and highways – including progress on problems previously reported
 - 6.5 Planning update*
 - 6.6 Installing interpretation board
 - 6.7 Broxted Directory*
 - 6.8 Neighbourhood plan
- 7. Decisions to be made:**
 - 7.1 To approve payments:
 - to the clerk for expenses of £124.94
 - to S Smith £55 for moving the stock of road salt
 - any other payments as presented in the meeting*
 - 7.2 To adopt the updated Code of Conduct for councillors*
 - 7.3 To consider Risk Assessment*
 - 7.4 To consider donations and grants to be made under s137 Local Government Act 1972 and other powers*
 - 7.5 To confirm dates for the Annual Parish Council Meeting and decide date for the Annual Assembly
 - 7.6 To respond to planning applications:
 - 7.6.1 UTT/ 22/2931/FUL The Warehouse change of use to hire of storage containers and vehicle storage/parking
 - 7.6.2 UTT/22/3207/FUL Land opposite the Prince of Wales PH subdivision to two dwellings and garages
 - 7.6.3 UTT/23/0180/HHF 5 Browns End Road single storey rear extension and front canopy

and any other new applications of which notice is received before the meeting.
- 8. Matters to be noted and/or for future consideration**

9 To confirm the date of the next meeting as Thursday 9th March 2023 at 7.30pm

*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 2nd February 2023