

# **BROXTED PARISH COUNCIL**

## **Notice of a Meeting of the Parish Council at Broxted Village Hall on Thursday 10 November 2022 at 7.30 p.m.**

### **Agenda**

#### **1. Apologies for Absence**

To approve by resolution if accepted.

#### **2. Declarations of interest** Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.

#### **3. Public Open Forum**

#### **4. District Councillors' and County Councillor's reports to be received, as available**

#### **5. Approval of minutes of the Parish Council Meeting on 20 October 2022**

To confirm that the minutes of the last meeting are an accurate record.\*

#### **6. Reports to be received, as available**

6.1 Clerk's report\* including any decisions made under delegated powers.

6.2 Finance\*

6.2.1 Reports to be received on bank balances and reconciliation between the cash books and bank statements and on internal financial checks.

6.2.2 To note payments made since last meeting as approved, made under the Clerk's delegated powers or due to be made under contractual or statutory obligations.

6.3 Footpaths and highways – including progress on problems previously reported

6.4 Planning update\*

6.5 Neighbourhood plan

6.6 Parish councils' liaison meeting on 7 November 2022

6.7 To note Uttlesford District Council's letter giving notice of intention to adopt s45 of the Local Government (Misc Provns) Act 1976 concerning the licensing of hire cars and taxis.

#### **7. Decisions to be made:**

7.1 To approve a payment to CPRE, £36 for subscription for 2022

7.2 To approve the budget and set the precept for 2023-24.

7.3 To amend the clerk's contract to incorporate the updated pay scales from 1 April 2022 and increased holiday entitlement from 1 April 2023.

7.4 To respond to planning applications:

7.4.1 Happy Days, Chapel End – 22/2927 – to build two detached houses

7.4.2 Brew House, 8 St Mary's Mews – 22/2955 and 2956 LB – loft conversion and associated work

7.4.3 Greenside, Cherry Green – 22/2999 – extension of cattery

#### **8. Matters to be noted and/or for future consideration**

#### **9. To confirm the date of the next meeting as 12 January 2022 at 7.30pm.**

\*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council and issued on 4 November 2022