

BROXTED PARISH COUNCIL

Notice of a Meeting of the Parish Council at Broxted Village Hall on Thursday 10 March 2022 at 7.30 p.m.

Agenda

1. Apologies for Absence

2. Declarations of interest

Note that councillors should declare any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence their decisions, in any agenda item.

3. Public Open Forum

4. District Councillors' and County Councillor's reports to be heard, if attending

5. Approval of minutes of the Parish Council Meetings on 10 February 2022

To confirm that the minutes of the last meeting are an accurate record.*

6. Reports to be received, as available

6.1 Clerk's report* including any decisions made under delegated powers.

6.2 Finance*: Reports to be received on bank balances and reconciliation, and income and expenditure.

6.3 Footpaths and highways – if any problems identified

6.4 Village Hall

6.5 Planning application UTT/22/0627/HHF re Woodgates Farmhouse, Woodgates End.*

6.6 Date for Annual Assembly combined with council meeting and a public meeting to discuss Neighbourhood Plan to be Wednesday 13 April 2022.

7. Decisions to be made:

7.1 To approve payments*:

7.1.1 Payment to tree surgeon for removing fallen tree at Cherry Green: £420 plus VAT if charged.

7.1.2 Clerk's salary for February hours: £673.86

7.1.3 Annual confirmation that the council approves direct debits to the Information Commissioner's Office (£35 annually) - legally required – and to NEST in respect of the clerk's pension contributions – contractually required, variable amounts.

7.1.4 List of grants:

Under s137 of the Local Government Act 1972:

The Five Parishes Magazine	£100
St Clare Hospice	£100
Herts and Essex Air Ambulance	£200
Essex Home-Start	£100
Support 4 Sight	£100
East Anglia Children's Hospice	£100
<i>Total</i>	<i>£700</i>

<i>Beneficiary</i>	<i>Using the power under:</i>	<i>£ Amount</i>
Churchyard of St Mary's Church, Broxted	s9 of the Open Spaces Act 1906	200
Citizens' Advice, Uttlesford	s142(2A) of the Local Government Act 1972	200
Citizens' Advice, E Herts		100
Uttlesford Community Travel	Sections 23, 24 and 106A of the Transport Act 1985	100
<i>Total</i>		<i>600</i>

- 7.2 To decide whether to request a survey of any trees for which the council is responsible.
- 7.3 To consider approving the revised Risk Management document and authorise steps to control risk.*
- 7.4 To approve a Scheme of Delegation to apply following the removal of Covid-19 restrictions (the current scheme being applicable only while such restrictions remain in place).*
- 7.5 To appoint a Village Hall Working Group and consider draft Terms of Reference*
- 7.6 To decide whether to make new submissions to the planning inspector in relation to the appeal against refusal of development at "Happy Days" in Chapel End (UTT/20/1866/FUL), appeal ref APP/C1570/W/21/3285755) before closing date of 29 March 2022.
- 7.7 To authorise a contract with S Smith to cut grass and undertake other grounds maintenance in the parish at a cost of £120 per cut, to decide frequency up to 16 cuts a year and whether he should also trim the lower branches of the lime tree opposite the Old Vicarage.
- 7.8 To decide on attendance at meetings with the CEO of Uttlesford District Council for parish councils on 23 March, 6 June, 6 Sept and 15 Dec 2022.

8 Matters to be noted and for further consideration

- 8.1 Cllr Kesterton to attend the Uttlesford District Council parish forum on development and planning on 29 March 2022.

9 To confirm the date of the next meeting and Annual Assembly as Wednesday 13 April at 7.30 pm.

*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711