

BROXTED PARISH COUNCIL

Notice of a Meeting of the Parish Council at Broxted Village Hall

on Thursday 10 February 2022 at 7.30 p.m.

Agenda

1. Apologies for Absence

- 2. Declarations of interest** Note that councillors should declare any pecuniary interest, and any non-pecuniary interest which might be seen as likely to influence their decision, in any agenda item.

3. Public Open Forum

4. District Councillors' and County Councillor's reports to be heard, if attending

5. Approval of minutes of the Parish Council Meetings on 11 November 2021 and 13 January 2022

To confirm that the minutes of the last two meetings are an accurate record.*

6. Reports to be received, as available

- 6.1 Clerk's report*
- 6.2 Finance*: Reports to be received on bank balances and on income and expenditure and how this varies from the budget.
- 6.3 Footpaths – if any problems identified
- 6.4 Village Hall
- 6.5 Planning applications*
- 6.6 Meeting with Essex on public transport 15 November 2021 (slides circulated 29 Nov 21)
- 6.7 Stansted Airport Watch Parish and Town Councils Liaison meeting 2 December 2021 (minutes circulated 12 January 2022)
- 6.8 Local Highways Scheme proposed for Brick End/Pledgdon Green

7. Decisions to be made:

- 7.1 To consider planning applications – see planning tracker* for new applications where consultation period is still open
 - 7.1.1 UTT/21/3758/FUL Elmswood, CM6 2BJ. To build one new dwelling - see full details on planning portal. Comments by 11 February 2022 (extension granted).
 - 7.1.2 UTT/22/0249/HHF Goodacres, Church End, CM6 2BX. Comments by 3 March 2022.
- 7.2 To approve payments*:
 - 7.2.1 Clerk's salary for January hours: £359.04
 - 7.2.2 Membership of the Society for Local Council Clerks (clerks' professional body) for 2022: £134
- 7.3 To approve the appointment of Mike Letch as auditor of the 2021-22 accounts at a fee of £85.
- 7.4 To appoint a consultant to advise on the effect of felling the willow tree on the common at Cherry Green at a cost of approximately £400 plus VAT*.
- 7.5 The council's role in Platinum Jubilee events in the village.

- 7.6 The next step to be taken in the Neighbourhood Development Plan.
- 7.7 To make donations to local bodies from parish council funds*
- 7.8 To fix dates for the Annual Assembly of the parish between 1 March and 31 May 2022 and the annual meeting of the council in May 2022.

8 Matters to be noted and for further consideration

- 8.1 Risk management documents will be circulated as soon as possible and should be reviewed at the next meeting

9 To confirm the date of the next meeting as Thursday 10 March 2022 at 7.30pm

*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711