

BROXTED PARISH COUNCIL

**A Meeting of the Parish Council which will be held at Broxted Village Hall
on Thursday 9 September 2021 at 7.30 p.m.**

Notice and Agenda

- 1. Apologies for Absence**
- 2. Declarations of interest** Note that any pecuniary interest, or non-pecuniary interest which might be seen as likely to influence your decision, in any agenda item, should be declared.
- 3. Public Open Forum**
- 4. Approval of minutes of the Parish Council Meeting on 29 July 2021**
To confirm that the minutes of the last meeting are an accurate record*
- 5. Reports to be received, as available**
 - 5.1 Clerk's report*
 - 5.2 Legal advice on the council's role in relation to common land
 - 5.3 Finance*: Reports to be received on balances, bank reconciliation and cashbook
 - 5.4 Footpaths
 - 5.5 Planning* – see tracker and also:
 - 5.5.1 Neighbourhood Plan progress – see also 6.8 below
- 6. Decisions to be made:**
 - 6.1 To consider agreeing to resident's request to be allowed to dig a drainage ditch under common land.
 - 6.2 If so advised, to fell tree on Cherry Green common land
 - 6.3 To consider taking part in celebrations for the Queen's Platinum Jubilee in 2022
 - 6.4 To claim bursary towards clerk's training costs
 - 6.5 To approve payments: salary and office expenses: £1,353.03, Professional fees £3,600 including VAT.*
 - 6.6 To carry out repair work on Jenny's bench.
 - 6.7 To consider request for donation from Stansted Airport Watch
 - 6.8 To approve and submit the Neighbourhood Plan Expression of Interest form to Uttlesford District Council
 - 6.9 To consider whether questions should be raised at the Highways Panel meeting on 13 Sept via the UALC representative.
 - 6.10 To consider attending the Highways briefing for local councils on 7 October (by Zoom, 10 am – 1pm).
 - 6.11 To decide whether to request devolved powers from Essex County Council in relation to highways, on the terms offered
 - 6.12 To consider attending the Great Dunmow Town Council planning committee meeting on 23 September at 7.30pm.

6 Matters to be noted and for future consideration

7 To confirm the date of the next meeting as 14 October 2021 at 7.30pm in the Village Hall and to confirm dates of future meetings.

*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711