

# **BROXTED PARISH COUNCIL**

**Please note that a Meeting of the Parish Council will be held at  
Broxted Village Hall  
on Thursday 29 July 2021 at 7.30 p.m.**

This meeting is open to public and press but the number of attendees (in addition to clerk and councillors) may be limited in the interests of public health and the safe capacity of the meeting room. Members of the public and press are kindly asked to wear a facemask when moving around in the hall and where possible remain 1 metre from others when wearing a mask (and 2 metres when not). .

To speak at the meeting, please phone the Clerk before 29 July on 01371 870711.

## **Agenda**

### **1. Apologies for Absence**

### **2. Declarations of interest**

### **3. Public Open Forum**

### **4. Approval of minutes of the 24 June 2021 Council Meeting**

To confirm that the minutes of the last meeting are an accurate record\*

### **5. Clerk's report**

### **6. Finance**

6.1 Reports on balances and bank reconciliation\*

6.2 Verification of cashbook\*

6.3 Approve payments\* to:

Attwaters Solicitors – invoice 2004449 - £360

Clerk (net salary) - £685.50

EALC for training – invoice 14286 – £90

RCCE membership to 30.06.22 - £52.80

6.4 Report on budget and variances\*

### **7. Receive reports**

7.1 Airport working group on “Airspace modernisation” meeting and airport generally

7.2 Jenny's bench – proposals and decision on next step

7.3 Footpaths, roads and public rights of way.

## **8. Planning**

- 8.1 Appeal for application UTT/19/1777 at Brick End – update
- 8.2 Neighbourhood plan – decision to proceed or not
- 8.3 Applications and enforcement – see planning tracker\*
- 8.4 Planning training – how to share course attended by clerk

## **9. Consultations - to consider whether to respond**

- 9.1 Governance consultation deadline 31 July 2021\*
- 9.2 Affinity Water consultation deadline 31 July 2021\*

## **10. Village Hall (the Parish Council meeting as trustee)**

to agree that the following requests, as recommended by the RCCE, shall be made to users of the Village Hall:

“Please sanitize your hands on the way in and the way out.  
Please wear a mask whilst moving around.  
Please keep socially distanced where possible.”

## **11. To fix the date and time of the next meeting**

\*Items have supporting documents – see website <https://broxted-pc.gov.uk> or phone 01371 870711

Prepared by *Kate Rixson* Clerk to Broxted Parish Council