

## Clerk's Report - Broxted Parish Council - 8 July 2020

Action taken under delegated powers	Details	Action taken/outcome (updates on earlier items shown in bold)	Date	Date closed	
	Joined Essex CC salt-bag partnership for winter 20/21 but requested no salt delivery this winter as stocks are high	Received confirmation Broxted is part of the scheme.	04-Jul-20	04-Jul-20	
	contact planning enforcement over shipping containers at Elmswood, Brick End	<b>File will be opened. Enforcement office would like a photo especially as site visits have not yet resumed.</b>	02-Jul-20		
	Condition of Cranham Road - resident concerned and requesting repairs	<b>Clerk advised resident to contact Uttlesford; clerk has reported to Uttlesford. Road is owned by Uttlesford DC, is unadopted and is not a county council responsibility so cost of repairs done by UDC would be reclaimed from owner-occupiers. Clerk has emailed home ownership office at UDC as unavailable by phone.</b>	08-Jul-20		
Meeting date	Minute reference	Information and decision made			
11-Jun	6.1	Check if planning application UTT/20/0890/OP would be called in for planning committee to decide	Officer deputising for case officer has confirmed. Case Officer will update clerk on his imminent return from paternity leave		
	7.1	Carry out search engine optimisation on website	under way		
	7.2	Contact Mr and Mrs Clark about fencing the land behind the Village Hall	not started		

Meeting date	Minute reference	Information and decision made				
12-Mar	10.1	Request from Takeley residents to sign petition to UDC (as planning authority) to preserve the Countryside Protection Zone from further encroachment, especially at Takeley	Agreed to send letter to UDC in support. Letter sent for attention Cllr John Lodge, copy to Peter Hewett of Takeley Parish Council. Acknowledgment received 29 April, reply promised from Cllr John Evans, portfolio holder for Planning and the Local Plan.			
	13	New item - Planning appeal for land south of Brick End	No start letter issued. Planning consultant now instructed.			
	15	Annual assembly April	Postponed			
	15	Annual Parish Council meeting May	Postponed			
	15	Future meeting dates	To be held by videoconferencing.			
13-Feb	7.2	Clerk's CiLCA training	Course will start again in October 2020			
	11.6	Annual audit and publication of annual accounts	<b>Audit completed - accounts and governance approved by auditor. Publication required by 1 September.</b>			
	2.1	Drainage problems at Williams Field, Brick End.	14.2.20 Calling in of planning applications 20/0083 and 20/0084 requested. Planning decisions awaited.			
	6.2	Worsening litter problem especially on Pledgdon Green Road	Clerk has told UDC. No response as yet.			
	12.2	Survey of Village Hall's electrical systems received. Roger and Phyllis Clark authorised to obtain quote from electrician undertaking the survey and to be asked to obtain a second quote. Purchase of ladder also authorised to a maximum of £100	Visit from second electrician awaited			

<b>Meeting date</b>	<b>Minute reference</b>	<b>Information and decision made</b>				
	13	Cllrs approved plan to install an interpretation board.	19.2.20 Ken agreed to come to March PC meeting. R and P informed. 12 March 2020 working group formed			